



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
APRIL 17, 2009
CRATER PLANNING DISTRICT COMMISSION
PETERSBURG, VIRGINIA**

CALL TO ORDER

9:00 a. m.

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

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STAFF AGENDA

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OLD/NEW BUSINESS

ADJOURNMENT



MINUTES OF THE REGULAR MEETING OF MARCH 20, 2009

The minutes of the regular Board of Directors' meeting held on March 20, 2009 are presented for your consideration and approval.

Recommended Action: Approve minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING
MARCH 20, 2009
MINUTES
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

Marcia R. Phillips (M-Chesterfield), Chairman
William G. Kuthy (M-Prince George), Treasurer
Elliot Danburg (M-Powhatan), Secretary
Mark Kukoski (M-Richmond), Director
Marcia E. Kelley (M-Henrico), Immediate Past Chair
John T. Bragg (A-Charles City)
Robert L. Dunn (M-Chesterfield)
William E. Johnson, III (M-Chesterfield)
William E. Henley (A-Colonial Heights)
Paul E. Drumwright (A-Goochland)
Steve Chidsey (M-Hanover)
Michael Flagg (A-Hanover)
Robert C. Whiteman (M-Henrico)
John Fountain (A-Hopewell)
James H. Burrell (M-New Kent)
William Rigglesman (A-Petersburg)
Matthew D. Benka (M-Richmond)

Non Voting:

Howard Heltman (A-Chesterfield)
Charles E. Dane (A-Chesterfield)
Steve J. Yob (A-Henrico)
Bill Hamby, Jr. (A-Prince George)

Staff:

Kimberly A. Hynes, Executive Director
Bernard B. Harris, Director of Operations
Nan B. Downey, Director of Administration and Finance
Nancy Drumheller, Public Information Coordinator
Reginald D. Thompson, Operations Technician
Valerie Pegues-Johnson, Administrative Assistant

MEMBERS/ALTERNATES NOT PRESENT

Gentry Bell (M-Henrico), Vice-Chairman
Josh Farrar (A-Ashland)
Jack Minielier (M-Charles City)
Robert C. Key (A-Chesterfield)
Richard A. Anzolut, Jr. (M-Colonial Heights)
Leigh Dunn (M-Goochland)
Robert Setliff (M-Hanover)
Steve Herzog (A-Hanover)
Arthur D. Petrini (A-Henrico)
William I. Mawyer, Jr. (A-Henrico)
Phillip E. Elliott (M-Hopewell)
James Tacosa (A-New Kent)
Christopher Rapp (A-Powhatan)
Michael D. Briddell (M-Petersburg)
Dexter White (M-Richmond)

Guest

Mathew P. Appelget
Waste Associates
Merrill Baker, III, City of Richmond
Deputy Director of Operations

With a quorum in attendance, Chairman M. R. Phillips (M-Chesterfield) called the meeting to order at 9:02 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Phillips opened the floor to receive public comment. With no requests from the public to address the Board, Chairman Phillips closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of February 20, 2009

A motion was made by Mr. W. Kuthy (M-Prince George) Treasurer, seconded by Mr. M. Kukoski (M-Richmond), and carried that the minutes of the February 20, 2009, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted

Item No. 4: Executive Committee Report

Consideration of Resolution 09-16: Appropriating Accumulated Funds

Mrs. K. A. Hynes, Executive Director presented the Board with a slide presentation on how **Resolution 09-16** came about. Mrs. Hynes reminded the Board that during the October 2008 Board meeting, the CVWMA Executive Committee presented ideas and potential priorities to foster the mission of the Authority in the upcoming and future years. She noted that during the meeting, Committee members also included information on how the CVWMA might be able to give back to the localities through enhanced programs, education and outreach and potentially providing some funds back to member localities in the form of a credit.

Continuing, Mrs. Hynes reported that the CVWMA Executive and Technical Advisory Committees met to discuss further the Authority's accumulated funds. The recommendation from that meeting was to give back a total of \$150,000 in an equitable manner to Authority member localities. Mrs. Hynes went on to report that the Authority first had to develop a new policy on the retention of accumulated funds, which was approved by the Board during its February 2009 meeting. The policy includes retaining 5 percent of the total operating budget in unrestricted net assets for liabilities and contingencies should they arise.

Proceeding, Mrs. Hynes reported that as of June 30, 2008, the Authority's unrestricted net assets were \$886,033. She went on to report that 5 percent of the Authority's 2009 operating budget is \$694,110, leaving \$191,923 above the 5 percent retention level.

Mrs. Hynes reported that the CVWMA Executive Committee is now recommending appropriating \$150,000 of accumulated funds in the form of a credit back to the localities. She noted that the credit will be applied on the first day of the new fiscal year, July 1, 2009. The credit will be distributed based on the respective jurisdictions percentage of revenue earned from the sale of recyclable material in fiscal year 2008.

Mrs. Hynes called the Boards' attention to pages 16-17 of the agenda package. She noted that page 18 displays **Resolution 09-16**. This resolution will authorize the CVWMA to amend the 2010 operating budget to appropriate \$150,000 of excess accumulated funds for distribution to member localities based on their proportionate rate share as detailed in this report.

Chairman Phillips then opened the floor for a motion to approve **Resolution 09-16**. A motion was made by Mr. W. Kuthy (M-Prince George) Treasurer, seconded by Mr. J. Burrell (M-New Kent) and carried that **Resolution 09-16** be approved as submitted.

STAFF AGENDA

Item No. 5: Presentation by Waste Associates – The East End Landfill

Mrs. Hynes introduced guest speaker, Mr. Mathew Appleget, founder of East Coast Resources. Mr. Appleget, who is also owner of The East End Landfill, a construction demolition debris landfill in eastern Henrico, purchased the old Simons and Cox landfills located on Darbytown Road. Mr. Appleget who has implemented some innovative recycling techniques at the landfill also researches for development several other reclamation and recycling projects in the region and surrounding areas.

Mr. Appleget directed the Board's attention to information placed at each seat. Materials included a printed copy of his PowerPoint presentation, information on waste recycling and beneficial reuse and reutilization at The East End Landfill, bio fuel products, the commodities process, and ferrous and non-ferrous materials.

Concluding, Mr. Appleget spoke about the Martha Mills plant and the Restore's showroom; a retail design space which specializes in the restoration and sale of "undervalued" and reclaimed antique building materials that includes heart pine and rock maple flooring. Restore exhibits the reclaimed antique building materials from Martha Mills in their store gallery located in Richmond, Virginia.

Mr. J. Burrell (M-New Kent) asked how the landfills separate ferrous materials and non-ferrous materials. Mr. Appleget responded that an apparatus called The Eddy Current Separator (ECS) separates non-ferrous materials, ferrous material is separated with a magnet; however, the ECS has not been as successful with removing C&D waste materials.

Mrs. Hynes informed the members of the Board that they could contact the CVWMA office if they were interested in viewing a copy of Mr. Appleget's presentation on CD.

Item No. 6: 2009 General Assembly Wrap Up

Mrs. K. Hynes reported that the 2009 Virginia General Assembly adjourned on February 28, 2009. She directed the Board's attention to pages 20-24 of the agenda package, which provided an update on relevant bills that have either passed or failed both the House and Senate. Mrs. Hynes noted that bills that passed both the House and Senate are awaiting the Governor's signature.

Continuing, Mrs. Hynes provided the Board with a summary of additional information on two bills reported in the agenda package, SB930 and HJ713. Mrs. Hynes reported that SB930 passed the Senate, reported out of the House Agricultural Chesapeake Natural Resources (ACNR) Committee and referred to Appropriations. This bill was ultimately left in committee.

The next is HJ713, which required the Department of Environmental Quality (DEQ) to study the disposal of compact fluorescent light bulbs in the residential sector was left in the Senate Committee on Rules.

Item No. 7: Curbside Recycling Program

Mr. B. Harris, Director of Operations reported that, curbside collections totaled 2,565 tons for the month of February, a decrease of 2.5 percent from February 2008. Mr. Harris went on to report that through the first eight months of fiscal year 2009 curbside collections totaled 23,294 tons; an increase of 4.1 percent from the same period in fiscal year 2008. Mr. Harris reported that missed collections were significantly lower during the month of February; totaling 388. No penalties were assessed to Tidewater Fibre for late collections.

Mr. Harris reported that bin requests for the month of February totaled 761. Mr. Harris went on to report that due in part to the inclement weather on Monday March 2, trash collection and curbside-recycling services were delayed one day; service was placed on a “slide” schedule for the remainder of the week. As a result, the CVWMA Call Center received a heavy volume of calls during that week.

Mrs. Hynes updated members of the Board on the curbside program in Chesterfield County. She informed the Board that the County’s Administration has been diligently working to balance their budget with less revenues and is proposing that curbside collection be reduced to once every 4 weeks. The change would produce a savings of approximately \$400,000 annually.

Mrs. Hynes went on to report that the County is also considering the removal of glass from the program to save another \$100,000. Tidewater Fibre Corporation (TFC) has determined routing and the 94,000 homes in Chesterfield will be collected on 16 of the 20 collection days in the month. Mrs. Hynes noted that in order to make the routing equitable, another more than 80,000 homes will change collection days in Henrico and Richmond about 40,000 in Henrico and 40,000 in Richmond.

Continuing, Mrs. Hynes reported that TFC has decided that most residents of all three jurisdictions will continue to receive service on the same day of the week. Mrs. Hynes went on to report that in the planning process, CVWMA staff met with representatives of TFC, Chesterfield and Henrico Counties, and the City of Richmond.

Proceeding, Mrs. Hynes informed the Board that Chesterfield County’s Board of Supervisors has not voted on this decision. The CVWMA staff and TFC representatives have discussed the following in preparation for the expected change:

- Updating the Authority’s database with routing information
- Making adjustments to the CVWMA Call Center application
- How CVWMA’s Customer Service Representatives will relay information
- Sending out press releases and mailers
- Updating the Authority’s Web site and other jurisdictional Web sites
- Email reminders and newsletters
- Other ways of informing residents in all member localities

Mrs. Hynes added that the CVWMA is doing some preliminary planning and behind the scenes work so that its staff will be prepared to handle the transition.

Continuing, Mrs. Hynes reported that Mr. Allan Carmody, Budget and Management Director for Chesterfield County, on March 11, presented the County's Board of Supervisors with a presentation that included his mention of reduced curbside collection service levels. Mrs. Hynes went on to report that Mr. W. Johnson, III (M-Chesterfield) presented the County's Board of Supervisors on March 16 with further details. She noted that one Board member indicated receiving emails and phone calls from concerned citizens and that a coalition of citizens and businesses in Chesterfield has formed to oppose the proposal. Mrs. Hynes added that citizens have set up a Web site and that there have been several circulating emails urging residents to attend the public hearing and to contact their Board of Supervisor member.

Concluding, Mrs. Hynes reported that Chesterfield County's Board of Supervisors is holding a public hearing on March 25 to hear public comment and is scheduled to vote on their budget on April 15 prior to the next CVWMA's scheduled Board meeting.

Mrs. Hynes asked Mr. C. Dane (A-Chesterfield) if he would like to add to her report. Mr. Dane responded that he had no new information.

Mr. R. C. Whiteman (M-Henrico) asked if Chesterfield County has conducted an analysis on how this decision would affect its citizens and what was the probability of citizens discarding their recyclables in the trash. Mr. Dane responded that representatives have viewed recycling programs in other jurisdictions, whose participation rate and volumes were similar to that of Chesterfield County, have implemented monthly curbside service, which has proven to be successful. He added that County representatives are unsure whether this will be a short-term reduction; however, is prepared to focus on marketing these issues using techniques similar to that of the CVWMA to keep citizen participation in the program at high levels. Mr. Dane commented that public sentiment is that citizens of the County will stop recycling because of this change; however, studies have proven otherwise.

Mr. M. Flagg (A-Hanover) asked how this change in Chesterfield County's curbside service program would affect other locality budgets and contracts with the CVWMA. Mrs. Hynes responded that if Chesterfield County's Board of Supervisors approves this decision, the CVWMA Board would have to amend the curbside contract to add the option for every 4 week collection including the price reduction offered by TFC. This decision will require some responsibility on the part of the Authority to inform the public if Chesterfield County's Board of Supervisors approves it.

Mr. C. Dane (A-Chesterfield) commented that if the County's Board of Supervisors approves this decision on April 15, the County is prepared to execute several marketing strategies. He noted that citizens of County would receive correspondence explaining the change, which will be accompanied with a calendar/brochure. The County will in addition provide information on its public access channel, Web site, and communicate this information with the press to release to the public.

Mr. M. D. Benka (M-Richmond) asked if the advertising methods used by Chesterfield would have any negative impact against the Authority. Chairman Phillips responded that Chesterfield County will make it very clear in their advertisement that this decision is that of Chesterfield County and not that of the Authority. She added that the citizens of Henrico County and the City of Richmond would feel the negative impact because the decision would also change their day of collection.

Curbside Recycling Market Study Update

Mrs. Hynes reported that the telephone survey portion of the market study being conducted in the curbside program is completed. She added that Dr. Fox has analyzed the data and will be presenting the information to the Curbside Education Advisory Committee on April 2, at 10 am immediately following the Technical Advisory Committee. Mrs. Hynes concluded that Mr. Fox would be invited to a future Board meeting to present the findings.

Item No. 8: Consideration of Resolution 09-17: to Award Contracts for Household Hazardous Waste Collection, Hauling and Disposal Services

Mr. Harris reported that a Request for Proposal (RFP) was issued for Household Chemical Collection and Disposal Services. Details of the procurement are included on page 26 of the agenda package. Mr. Harris noted that these contracts will result in significant cost savings from the current contracts for participating jurisdictions.

Mr. Harris directed the Board's attention to page 27 of the agenda package that displays **Resolution 09-17**. This resolution authorizes the Executive Director to execute a contract for the Used Oil, Oil Filters and Antifreeze Collection, Hauling and Processing Services with Hydrocarbon Recovery Services dba FCC Environmental, one with Safety-Kleen Systems for Collection, Hauling and Disposal of Category 1 materials and one with PSC Environmental Services, LLC for conducting one day Household Chemical Collection Events. Mr. Harris noted that the Special Project Service Agreements would be developed between CVWMA and the local participating jurisdictions interested in these services.

Mr. C. Dane (A-Chesterfield) asked how FCC Environmental markets the freon they gather. Mr. Harris responded that FCC Environmental collects used oil and markets it as a boiler fuel.

A motion was made by Mr. E. Danburg (M-Powhatan) Secretary, seconded by Mr. S. Chidsey (M-Hanover), and carried that **Resolution 09-17** be approved as submitted.

Item No. 9: Municipal Solid Waste (MSW) Program

Mr. R. Thompson, Operations Technician, reported that February was another month of excellent collection performance from Allied Waste. Details of the company's performance are outlined on page 28 of the agenda package. Mr. Thompson went on to report that Allied Waste is in the process of conducting a house count and cart audit for the City of Petersburg.

Item No. 10: Operations and Program Statistics

Upcoming eCycling Events

Mr. Harris reported that in addition to the upcoming events scheduled for the month of April outlined on page 28 of the package, the County of Powhatan has scheduled their eCycling event for April 19.

Continuing, Mr. Harris reported that CVWMA staff has planned to visit the Supreme facility in New Jersey on March 26 to observe the operation and audit the paper trail on eWaste generated in the region. Mr. Harris noted that due to concerns about the company's process for handling CFLs, the bulbs will no longer be accepted at CVWMA eCycling events. Citizens will be encouraged to drop the material off at convenient Home Depot locations for proper disposal.

Program Statistics

Mr. Harris, directing the Board's attention to a copy of the February Program Statistics Report placed at each seat, reported that drop-off collections continue to increase as the total for the month of February is up 7.1 percent from February 2008. Mr. Harris noted that fiscal year to date collections are up 12.1 percent and co-mix growth this year is up 40 percent from the previous year.

Mr. Harris reported that the three drop-off containers in Colonial Heights were removed on March 16 and have been placed as second containers at other site locations. The city is encouraging its citizens to utilize its curbside collection program.

Markets Information

Mr. Harris reported that market prices for most recyclables appear to have bottomed out. Mr. Harris went on to report that during the month of February, Old Corrugated Containers (OCC) prices have increased \$5 per ton in February and \$10 per ton in March. He added that Old Newspaper Print (ONP) prices are still below the floor price of \$25 per ton; however have gone up slightly during the month of March. Ferrous metal prices have gone up slightly also and CVWMA program participants are currently receiving \$70 per ton.

Mr. M. Flagg (A-Hanover) commented on the 2009 February totals in comparison to year-to-date line item totals shown on the program statistics report. Mr. Harris responded that most of the program revenue is generated from metal sales. He added that when the Authority entered into the new contract on April 1, 2008, metal prices were significantly high and although there has been a drop in price, the going rate for metal continues at \$70 per ton. Mr. Harris included that the difference between this year and the previous year is the revenue received through the curbside program.

Item No. 11: Technical Advisory Committee (TAC) Report

Mr. S. Yob (A-Henrico), TAC Chairman reported that the TAC met on Thursday, March 5. Discussions during the meeting regarded the waste tire procurement and the household chemical collection and disposal procurement. Mr. Yob included that meeting discussions included the implications to curbside collections from changes being considered by Chesterfield County and media reports of Supreme Asset Management Recovery (SAMR) disposal of electronic equipment. Mr. Yob informed the Board that media stories have surfaced regarding allegations of eWaste recyclers shipping material overseas. He noted that Authority staff is scheduled to visit the company's operation located in Lakewood, New Jersey in the upcoming weeks. A report of the findings will be reported back to the Board on a later date.

Concluding, Mr. Yob reported that discussions included an update on Goodwill trailers acceptance of electronic equipment at two Henrico public use areas. The County has implemented a new program, where electronic equipment, with the exception of televisions, will be accepted at trailer locations along with other household items citizens would like to discard. Mr. Yob included that he has received several citizen complaints about the trailers; one apparently not aware of Goodwill's services and contributions, noting that they wished the County used a charity to accept donated items. Another complaint regarded the County's waste exchange program at its public use areas. Mr. Yob added that citizens complained that Goodwill representatives were scavenging through the items. He informed the Board that rather than see items tossed in the landfills, citizens were told that items acquired from waste exchange locations were free to all and that there were no limitations as to

who could acquire the items. Mr. Yob added that it is surprising to him that citizens are making complaints of this nature when the County is making a cautious effort to control the level of waste in its landfills. He however stated that citizens of the County would eventually embrace the program.

Item No. 12: Public Information

Mrs. N. Drumheller, Public Information Coordinator, directed the Boards' attention to pages 30 – 32 of the agenda packet where public information, outreach, Web site statistical information, and curbside recycling email reminder subscriber information is included. Mrs. Drumheller informed the Board that in the month of April, the Authority would be implementing a new Message on Hold feature, which will include a series of ten different program messages callers who telephone in to the CVWMA will hear when placed on hold.

Continuing, Mrs. Drumheller invited Board members to attend the Weather in the Garden event on Saturday, March 21. The event, part of the Authority's partnership with NBC12, will be held at The Great Big Greenhouse located in Chesterfield County. Mrs. Drumheller included that Authority staff will visit NBC12's station on Earth Day to answer citizen calls to the television station's Call-12 lines.

Mr. C. Dane (A-Chesterfield) raised a question regarding WRIC's news segment shown on March 19. Mr. Dane informed the Board that a resident of Chesterfield County, featured in the story, is attempting to promote recycling in Chesterfield and Richmond schools. He added that the reporting was one sided and that the information the citizen was expounding was not based on facts. Mrs. Drumheller responded that she would be participating in a taped segment with Channel 8 that will air on Earth Day and that she would make sure that the information would be brought into discussion.

Item No. 13: Financial Reports for February 2009

Mrs. N. Downey, Director of Administration and Finance, directed the Board's attention to pages 33-40 of the agenda package, which displays the financial reports for February 2009. Mrs. Downey noted that the interest on investments is below the budgeted amount causing a deficit balance in most funds. Concluding, Mrs. Downey reported that the CVWMA has a combined net income of about \$118,000 year to date.

A motion was made by Mr. J. Fountain (A-Hopewell) seconded by Mrs. M. E. Kelley (M-Henrico), and carried that the Financial Reports for February 2009 be approved, accepted, and filed as submitted.

Item No.12: Administrative

Mrs. Hynes reported that Authority staff has taken steps to provide security to its offices by installing an office security system in the upcoming weeks. Mrs. Hynes included that she has been selected to serve on the Solid Waste Association of North America (SWANA) – Old Dominion chapter Board and the Keep Virginia Beautiful Board of Directors.

Upcoming Meetings

The following is a listing of upcoming CVWMA meetings:

Technical Advisory Committee	April 2, 2009	9:00 a.m.
Curbside Education Advisory Committee	April 2, 2009	10:00 a.m.
Executive Committee	April 6, 2009	2:00 p.m.
Board of Directors (Petersburg)	April 17, 2009	9:00 a.m.

Old/New Business

Chairman Phillips then asked if there was any further old/new business to come before the CVWMA Board of Directors. With no further business to come before the Board, Chairman Phillips opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:58 a.m. The motion was made by Mr. J. Burrell (M-New Kent), seconded by Mr. R. C. Whiteman (M-Henrico), and carried that the March 20, 2009 Board of Directors' meeting be adjourned.



CERTIFICATE

I, Marcia R. Phillips, Chairman of the CVWMA certify that the foregoing minutes is a true and correct copy of the minutes of the March 20, 2009, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., April 17, 2009. Given under my hand and seal of the CVWMA this 17th day of April 2009.

Marcia R. Phillips, Chairman

TREASURER'S REPORT

Financial Reports for March 2009

The financial reports for March 2009 are hereby submitted for review and consideration. The reports reflect the results of operations in the General Operating Fund, Curbside, Drop Off, MSW and Other Special Project Funds. The expenses continue to remain within total budget in all funds. The revenue is below the budgeted amount due to the interest earned on investments, which is causing a deficit balance in most funds. The CVWMA has a combined net income of about \$83,000 for administration, operations and public information for the remainder of the fiscal year.

The CVWMA will be reviewing actual revenues and expenses year-to-date and projecting operations through the end of the fiscal year. The necessary transfers will be presented to the Board at the regular meeting on May 15, 2009.

Recommended Action: Approval of March 2009 Financial Reports

Attachments

**Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July 2008 – March 2009**

Summary - All Funds

	<u>Total Revenues</u>	<u>Total Expenses</u>	<u>Transfers In (Out)</u>	<u>Totals</u>
General Operating Fund	\$ 516,306	\$ 416,231	\$ -	\$ 100,075
Curbside Project Fund	3,863,511	3,863,650	-	(139)
Drop-Off Project Fund	464,662	466,196	-	(1,534)
Municipal Solid Waste Fund	2,645,264	2,654,693	-	(9,429)
CFC/HCFC	21,578	21,716	-	(138)
Special Waste Collections	91,056	91,341	-	(285)
Waste Tire Fund	34,834	35,136	-	(302)
Appliance and Scrap Metal Hauling	322,258	321,354	-	904
Yard Waste Projects	323,644	324,923	-	(1,279)
Waste Transfer & Disposal	1,802,806	1,807,518	-	(4,712)
	<u>1,802,806</u>	<u>1,807,518</u>	<u>-</u>	<u>(4,712)</u>
<i>Totals</i>	<u>\$ 10,085,919</u>	<u>\$ 10,002,758</u>	<u>\$ -</u>	<u>\$ 83,161</u>

<i>Capital Outlay:</i>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>	<u>Variance</u>
Computer equipment	\$ 3,492	\$ 3,492	\$ 18,000	\$ 14,508
Office equipment	-	24,731	28,000	\$ 3,269
<i>Total Capital Outlay</i>	<u>\$ 3,492</u>	<u>\$ 28,223</u>	<u>\$ 46,000</u>	<u>\$ 17,777</u>

Central Virginia Waste Management Authority
Statement of revenues and Expenses – Budget and Actual
July 2008 – March 2009

General Operating Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 497,060	\$ 497,070	\$ (10)	0.0%
Material Sales Rebate	-	9	-	9	0.0%
Grants and Sponsorships	375	9,471	-	9,471	0.0%
Interest on Investments	181	6,274	35,000	(28,726)	-82.1%
Miscellaneous/Other	<u>3,492</u>	<u>3,492</u>	<u>1,000</u>	<u>2,492</u>	<u>249.2%</u>
Total Revenues	<u>4,048</u>	<u>516,306</u>	<u>533,070</u>	<u>(16,764)</u>	<u>-3.1%</u>
Expenses:					
Personnel services	28,156	250,419	322,740	72,321	22.4%
Fringe benefits	6,732	63,072	78,460	15,388	19.6%
Professional services	3,768	32,687	24,800	(7,887)	-31.8%
Repairs and maintenance	409	1,528	2,175	647	29.7%
Advertising and promotions	131	5,499	6,250	751	12.0%
Materials and supplies	834	5,633	7,350	1,717	23.4%
Other services and charges	813	15,538	25,295	9,757	38.6%
Leases	3,093	26,813	41,000	14,187	34.6%
Depreciation	<u>1,666</u>	<u>15,042</u>	<u>25,000</u>	<u>9,958</u>	<u>39.8%</u>
Total Expenses	<u>45,602</u>	<u>416,231</u>	<u>533,070</u>	<u>116,839</u>	<u>21.9%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (41,554)</u>	<u>\$ 100,075</u>	<u>\$ -</u>	<u>\$ 100,075</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ 3,492	\$ 3,492	\$ 10,000	\$ 6,508	65.1%
Office equipment	-	5,362	7,000	\$ 1,638	23.4%
Vehicular equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$ -</u>	<u>0.0%</u>
Total Capital Outlay	<u>\$ 3,492</u>	<u>\$ 8,854</u>	<u>\$ 17,000</u>	<u>\$ 8,146</u>	<u>41.7%</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2008 – March 2009

Curbside Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 388,061	\$ 3,456,094	\$ 4,550,000	\$ (1,093,906)	-24.0%
Public Relations Assessment	21,116	190,302	253,600	(63,298)	-25.0%
Customer Service Assessment	17,208	154,917	205,870	(50,953)	-24.8%
Contract Admin Costs	-	100	500	(400)	-80.0%
Materials Sales Rebate	-	49,254	15,000	34,254	228.4%
Interest on Investments	550	12,844	40,000	(27,156)	-67.9%
	<u>426,935</u>	<u>3,863,511</u>	<u>5,064,970</u>	<u>(1,201,459)</u>	<u>-23.7%</u>
Total Revenues					
Expenses:					
Personnel services	12,809	114,912	173,375	58,463	33.7%
Fringe benefits	3,992	37,545	48,550	11,005	22.7%
Professional services	299	35,374	50,790	15,416	30.4%
Repairs and maintenance	82	594	1,265	671	53.0%
Advertising and promotions	6,150	89,706	142,500	52,794	37.0%
Materials and supplies	223	3,727	4,210	483	11.5%
Other services and charges	3,623	61,992	74,930	12,938	17.3%
Leases	2,254	19,680	28,900	9,220	31.9%
Depreciation	765	7,086	11,200	4,114	36.7%
Contractual services	388,061	3,456,094	4,553,000	1,096,906	24.1%
Materials sales rebate	-	36,940	11,250	(25,690)	-228.4%
	<u>418,258</u>	<u>3,863,650</u>	<u>5,099,970</u>	<u>1,236,320</u>	<u>24.2%</u>
Total Expenses					
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ 8,677</u>	<u>\$ (139)</u>	<u>\$ (35,000)</u>	<u>\$ 34,861</u>	
Capital Outlay:					
Computer equipment	\$ -	\$ -	\$ 6,500	\$ 6,500	100.0%
Office equipment	-	12,105	13,500	\$ 1,395	10.3%
Total Capital Outlay	<u>\$ -</u>	<u>\$ 12,105</u>	<u>\$ 20,000</u>	<u>\$ 7,895</u>	<u>89.7%</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2008 – March 2009

Drop Off Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 48,058	\$ 440,549	\$ 500,000	\$ (59,451)	-11.9%
Materials Sales Rebate	1,350	23,402	65,000	(41,598)	-64.0%
Interest on Investments	<u>26</u>	<u>711</u>	<u>5,500</u>	<u>(4,789)</u>	<u>-87.1%</u>
Total Revenues	<u>49,434</u>	<u>464,662</u>	<u>570,500</u>	<u>(105,838)</u>	<u>-18.6%</u>
<i>Expenses:</i>					
Personnel services	497	4,408	5,920	1,512	25.5%
Fringe benefits	104	962	1,310	348	26.6%
Professional services	14	711	2,445	1,734	70.9%
Repairs and maintenance	5	34	50	16	32.0%
Advertising and promotions	9	2,599	8,000	5,401	67.5%
Materials and supplies	36	137	300	163	54.3%
Other services and charges	79	706	1,870	1,164	62.2%
Leases	106	880	1,855	975	52.6%
Contractual services	48,058	440,549	500,000	59,451	11.9%
Materials sales rebate	<u>849</u>	<u>15,210</u>	<u>48,750</u>	<u>33,540</u>	<u>68.8%</u>
Total Expenses	<u>49,757</u>	<u>466,196</u>	<u>570,500</u>	<u>104,304</u>	<u>18.3%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (323)</u>	<u>\$ (1,534)</u>	<u>\$ -</u>	<u>\$ (1,534)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2008 – March 2009

Municipal Solid Waste Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 290,429	\$ 2,616,432	\$ 3,565,000	\$ (948,568)	-26.6%
Customer Service Assessment	2,245	20,200	27,000	(6,800)	-25.2%
Contract Admin Costs	-	1,010	1,000	10	1.0%
Interest on Investments	266	7,622	25,000	(17,378)	-69.5%
Total Revenues	<u>292,940</u>	<u>2,645,264</u>	<u>3,618,000</u>	<u>(972,736)</u>	<u>-26.9%</u>
Expenses:					
Personnel services	2,047	18,181	24,775	6,594	26.6%
Fringe benefits	543	5,062	6,225	1,163	18.7%
Professional services	98	4,631	6,420	1,789	27.9%
Repairs and maintenance	34	242	460	218	47.4%
Advertising and promotions	28	2,671	1,500	(1,171)	-78.1%
Materials and supplies	73	1,026	1,335	309	23.1%
Other services and charges	288	2,560	4,800	2,240	46.7%
Leases	263	2,345	3,385	1,040	30.7%
Depreciation	211	1,543	4,100	2,557	62.4%
Contractual Services	290,429	2,616,432	3,565,000	948,568	26.6%
Total Expenses	<u>294,014</u>	<u>2,654,693</u>	<u>3,618,000</u>	<u>963,307</u>	<u>26.6%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (1,074)</u>	<u>\$ (9,429)</u>	<u>\$ -</u>	<u>\$ (9,429)</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 1,500	\$ 1,500	100.0%
Office equipment	\$ -	\$ 7,264	\$ 7,500	\$ 236	3.1%
Total Capital Outlay	<u>\$ -</u>	<u>\$ 7,264</u>	<u>\$ 9,000</u>	<u>\$ 1,736</u>	<u>96.9%</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2008 – March 2009

Other Special Projects

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 201,913	\$ 2,260,130	\$ 3,960,000	\$ (1,699,870)	-42.9%
Materials Sales Rebate	10,526	330,919	119,000	211,919	178.1%
Interest on Investments	<u>176</u>	<u>5,127</u>	<u>16,750</u>	<u>(11,623)</u>	<u>-69.4%</u>
Total Revenues	<u>212,615</u>	<u>2,596,176</u>	<u>4,095,750</u>	<u>(1,499,574)</u>	<u>-36.6%</u>
<i>Expenses:</i>					
Personnel services	300	2,850	3,900	1,050	26.9%
Fringe benefits	23	218	300	82	27.3%
Professional services	111	5,156	6,400	1,244	19.4%
Repairs and maintenance	38	273	525	252	48.0%
Advertising and promotions	-	1,251	5,500	4,249	77.3%
Materials and supplies	83	1,040	1,115	75	6.7%
Other services and charges	96	855	1,205	350	29.0%
Contractual services	201,912	2,260,120	3,960,000	1,699,880	42.9%
Materials sales rebate	<u>10,450</u>	<u>330,225</u>	<u>116,720</u>	<u>(213,505)</u>	<u>-182.9%</u>
Total Expenses	<u>213,013</u>	<u>2,601,988</u>	<u>4,095,665</u>	<u>1,493,677</u>	<u>36.5%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (398)</u>	<u>\$ (5,812)</u>	<u>\$ 85</u>	<u>\$ (5,897)</u>	

2008 RECYCLING RATE REPORT

The CVWMA coordinates and submits the annual Recycling Rate for the region. The methodology for this report, to be submitted the Department of Environmental Quality (DEQ) annually by April 30, is defined by 9 VAC 20-130-120 C.

To collect the data for this report, requests for materials recycled or reused during the calendar year 2008 within the CVWMA service area were sent to processors and recyclers in the region during January and February. A majority of the companies have responded and the few remaining that have not, have been contacted. Reporting recycling information by processors and recyclers is not mandatory.

Details of the 2008 Recycling Rate Report will be presented at the April 17 Board of Directors' meeting.

CURBSIDE RECYCLING PROGRAM

Curbside collection totals for March were 2,858 tons, up 3.3% from March 2008 with one more collection day. Through the first nine months of fiscal year 2009 curbside collections total 26,161 tons, an increase of 4.0% from the same period in fiscal year 2008.

Missed collections were up slightly in March to 406. Nearly 40% of the reported missed collections occurred during the first week of the month as a result of the Monday snow cancellation and slide for the remainder of the week. Tidewater Fibre was assessed \$10 in penalties for collections outside Contract parameters.

Bin requests have continued to slow with the March total of 673 being the lowest monthly total since December 2007.

Chesterfield Update

The Chesterfield County Board of Supervisors heard comment on the proposed budget at a public hearing on March 25, 2009. Of the almost 70 speakers, five spoke in opposition to the proposal of reducing the frequency of curbside recycling collection to once every four weeks.

The Recycle Twice Coalition, a group in opposition to the reduction in the curbside program has more than 700 members. News stories ran on NBC 12 and WRIC 8 the weeks of March 23 and March 30 and there have been articles in the Chesterfield Observer and Village News publications regarding the proposed changes to the recycling program.

CVWMA Staff has been working with Chesterfield and TFC to answer questions from the Board of Supervisors and other County officials. The Board of Supervisors will vote on the budget on April 15.

CURBSIDE EDUCATION ADVISORY COMMITTEE REPORT

The Curbside Education Advisory Committee met on Thursday, April 2 to discuss the results of the telephone survey portion of the market study. The telephone survey was conducted in January by Princeton Data Source (PDS). PDS interviewed 1,001 people eligible for curbside recycling in the region. Dr. Cliff Fox, VCU's Assistant Director for Environmental Studies made a presentation to the committee on the information obtained during the survey.

Overall 74.9% of respondents indicated that they have participated in the program at some point during the year. Of that, 79.6% indicated that they participate on every collection day when they are home. Paper, including magazines and cardboard was the number one item recycled at the curb. When asked about specific guidelines of the program, 63.8% indicated that they can 'just put it on the curb,' while others think that it won't be picked up unless the recyclables are in a bin or that they need to separate by commodity. Residents were asked for suggestions to improve the program; responses included larger or more containers, more frequent collection and increase the types of plastics collected.

Of those that do not participate in the program, 35% did not know it was available to them and 22% of those that do not participate are likely to recycle at the curb in the future. Overall, 72.5% feels like it makes a difference if their household recycles.

Almost 80% of the respondents had heard of CVWMA, the majority mentioning the trucks, recycling bins and the collection calendar as the method. Demographic information was also captured. Recycling is more prominent in households with annual income greater than \$75,000, the age 65 and older group and white and Native Americans. African Americans and the 18-24 year old groups are least likely to recycle at the curb.

Included in the market study are funds for focus groups; 485 participants indicated interest in participating in a focus group. The CVWMA will be working with Dr. Fox to hold them early summer. Dr. Fox will make a presentation to the Board in May with more detailed information regarding the findings.

MUNICIPAL SOLID WASTE PROGRAM

Allied Waste has completed the house count and cart audit in the City of Petersburg. Compiling the data, which will be presented to the City of Petersburg, will take up to 4 weeks.

Clean Up Week for the City of Hopewell will take place on Saturday, April 18 through Saturday, April 25. The City's convenience center will be open daily during that week and three additional roll-offs will be delivered by Allied Waste, who will provide service each day during that week. Misses collections increased for the month; still significantly below average.

OPERATIONS AND PROGRAM STATISTICS

eCycling

The first of the April eCycling events was held April 4 at the Ashland Ukrop's. Preliminary estimates for the event are approximately 125 participants brought 12,500 pounds of eWaste. Additional upcoming April eWaste collection events will include the following:

- April 18 - White Oak Ukrop's (Henrico) from 9:00 a.m. – 2:00 p.m.
- April 18 - Crossridge Ukrop's (Henrico) from 9:00 a.m. – 2:00 p.m.
- April 19 - Fire Station #1 (Powhatan) from 12:00 p.m. – 4:00 p.m.
- April 25 - Short Pump Ukrop's (Henrico) from 9:00 a.m. – 2:00 p.m.
- April 25 - Public Works Parking Lot (Hopewell) from 9:00 a.m. – 2:00 p.m.
(includes document shredding for Hopewell residents only)
- April 25 - Verdi Lane (Hanover residents only) from 9:00 a.m. – 1:00 p.m.
(eCycling, document shredding and non-controlled prescription drugs)

First Market Bank is providing a document shredding opportunity in conjunction with the eCycling event at the Short Pump site on April 25. The City of Hopewell will hold an eCycling and document shredding event on April 25 at the Public Works parking lot on South Hopewell Street. In addition, the County of Powhatan has an eCycling event scheduled for Sunday, April 19 from 12:00 p.m. to 4:00 p.m., in conjunction with other earth day activities.

On March 26, the CVWMA staff visited the Supreme Asset Management Recovery (SAMR) facility in Lakewood, New Jersey. The facility visit was to observe the handling and processing of eWaste by the company and to verify that the materials were being disposed of properly. SAMR has a large warehouse where eWaste is unloaded, tested, sorted, de-manufactured or prepared for remarketing as appropriate and temporarily stored. During the visit, CVWMA staff observed a clean and well-organized facility. Facility operations include removing hard drives from computers as they arrive, which are taken to a secure room where they are wiped. If the software used to wipe the hard drives indicates that it has not been performed successfully, the hard drives are shredded. Working equipment (e.g., computers with P3 or higher CPUs, monitors, printers, and wiped hard drives) is remarketed. Non-working components are de-manufactured and sold to the various commodity markets (metals, leaded glass, plastics, and shredded boards). SAMR is no longer processing CFLs

and CFLs will no longer be accepted at CVWMA eCycling events. Home Depot provides residents in the region with a viable and convenient mean of safely disposing CFLs.

Program Statistics

Program Statistics for September 2008 will be presented at the April 17 Board of Directors' meeting.

**STAFF AGENDA
ITEM NO. 10**

TECHNICAL ADVISORY COMMITTEE REPORT

The Technical Advisory Committee (TAC) met in the CVWMA conference room on Thursday, April 2, 2009.

Mr. Cary (Chip) V. Hall, General Manager of Natural Organic Process Enterprises, LLC (“Say NOPE to Landfill Waste”) was in attendance and provided the committee with an overview of plans for starting up an organic (food waste) recycling business. He indicated that his business model is to collect food waste from restaurants and grocery stores and deliver it to landscapers and farmers to make a compost product. Mr. Hall revealed that he has applied for Virginia stimulus funds for the startup of his business initiative and that his model is based on charging a fee for the collection and getting revenue from the end product. He sees the initial role of his company to be providing the logistical link between the generating business and the landscaper/farmers.

TAC members pointed out the challenges he will face competing with solid waste collection fees, generating revenue disposing of the food waste and potential permit issues with the DEQ. Mr. Hall indicated that he hopes to be operational with the hauling component of the business by late spring or early summer.

CVWMA staff then updated the TAC on the trip to the SAMR facility in New Jersey. Meeting discussions also included recent developments in the potential change to curbside collections being considered by Chesterfield County. The CVWMA staff in addition, provided committee members with a brief overview of the preliminary Recycling Rate Report.

EARTH DAY ACTIVITIES

CVWMA member localities have many events planned in April. A Press Release was sent out highlighting the list of collection programs and events by locality. CVWMA staff will be providing presentations or an informational booth at 17 events. Requests for educational materials are extremely high; however normal for this time of year.

Some of the scheduled events include:

- Materials Recovery Facility (MRF) Tour - April 16
- Earth Day, 14th Street Fish Festival, and Mayor's Walk and Roll (Richmond) - April 18
- Three Lakes Park Earth Day Celebration (Henrico County) - April 18
- Chesterfield County's Environmental Fair - April 18
- Powhatan County Earth Day Event - April 19

In addition, Charles City County, Henrico County and the City of Hopewell are encouraging their residents to participate in cleanup and beautification efforts to coincide with Earth Day.

PUBLIC INFORMATION

Media Interviews and Promotion

Ads promoting recycling and Earth Day will run in a variety of local papers during the month of April. Media Partners for our Spring campaign to raise public awareness and education include WWBT Channel 12, WTVR Channel 8, Clear Channel Radio (9 stations) and Radio Disney. As part of our partnership CVWMA staff will operate the Call 12 center on April 22 (Earth Day) during the 5-6 p.m. news. In addition, WRIC Channel 8 and Radio Disney's Backyard Show interviewed CVWMA staff.

Ukrop's Monument Ave10 K

CVWMA staff volunteered to help with recycling at the annual race that attracts approximately 35,000 runners. Two roll off containers were provided by TFC Recycling as well as 30 Clear Stream Containers to collect cardboard, plastic and other recyclables. Materials weighing 2-tons were collected. Our Mascot Bin made a guest appearance and interacted with runners and fans before the Kids Race on March 28.

Call Center

Call Center staff answered 5,534 inbound calls during the month. Of these calls, 2,637 were related to curbside, 526 for MSW and 2,371 for general information. Top requested information items for mailing included bi-weekly calendars and extra container stickers.

Outreach

CVWMA staff attended meetings; participated in outreach opportunities or provided information and resources to the following individuals and groups in March 2009.

Meetings

- Media –Vicky O'Neal (Chesterfield's Best, West End's Best Publication); Channel 12, Channel 8 and Radio Disney
- Executive Roundtable
- Chesterfield County Board of Supervisor's Public Meeting (for Budget)

Presentation & Publication Requests

Group	Number	Locality	Request	Type	Publications
Short Pump ES	500	Henrico	Educational Materials	School	Stickers, giveaways
Powhatan Extension	700	Powhatan	Educational Materials	Government	Pencils
Daisy Scouts	12	Chesterfield	Educational Materials	Civic	Activity Books & stickers
Wyeth Pharm. Recycling Day	110	Henrico	Educational Materials	Business	Publications, calendars, giveaways
Powhatan Anti-Litter Committee	50	Powhatan	Educational Materials	Government	Drop-Off Publications
CAA Men's Basketball Tournament		various	Booth		Publications, calendars, giveaways
Darlene Mallory	100	Richmond	Educational Materials	Government	Electronic Note Holders
Pedal Power 2009	35	Henrico	Booth	Business	Publications, calendars, giveaways
Alston Power	40	Chesterfield	Presentation	Business	Publications, calendars, giveaways
Troop 443	6	Richmond	Educational Materials	Civic	Journey Kit and Activity books
Old Dominion Chapter/IWAP	30	Henrico	Presentation	Professional	Publications, calendars, giveaways
Cool Spring ES	24	Hanover	Educational materials	School	Activity Books and Pencils
Tuckahoe ES	35	Henrico	Presentation	School	Activity Books, pencils & stickers
City of Richmond Public Works	60	Richmond	Educational Materials	Government	Activity Books
Hopewell Fine Arts Festival	500	Hopewell	Educational Materials	Government	Publications, calendars, giveaways
Woodlake Subdivision Environmental Committee	100	Chesterfield	Educational Materials	Civic	Extra Container Stickers
Weather in the Garden	250	Chesterfield	Booth	Business	Publications, calendars, giveaways
Wachovia Bank	1	Henrico	Educational Materials	Business	Publications
Reveille Week Day School	142	Richmond	Educational Materials	School	Activity Books, pencils & stickers

Presentation & Publication Requests (contd.)

Pam Cooper	250	Chesterfield	Educational Materials	Government	Activity Books & Extra Container Stickers
Crestwood ES	100	Chesterfield	Presentation	School	Activity Books, pencils & stickers
Chesterfield's Best; West End's Best	1	various	Media Interview		
Total, FY 08-09	24,707				

Waste Reduction News

The March monthly e-newsletter included eCycling, Ukrop's Partnership, Colonial Heights Recycling Changes, and Earth Day articles.

Website Statistics

	Visitors	Visits	Visit Length	Emails
March 2009	5,172	8,389	4 min 4 sec	515
Total, FY 08-09	41,463	67,390	--	3,970

Top Pages

Homepage (5,964 visits) /cvwma.com

Recycling Programs (1,810 visits)/recycling_programs.wbp.

Electronics Recycling (1,555 visits)/electronics_programs/electronics.wbp

Curbside Recycling (1,495 visits) /recycling_programs/curbside_recycling.wbp

Emails

customerservice@cvwma.com received/responded to 340 emails for the month and info@cwwma.com received/responded to 175 mails for the month

Curbside Recycling Email Reminder Subscribers

	Total Subscribed	Added	Removed
March 2009	6,385	238	12
Total, FY 08-09	6,623	4,406	517

Event Recycling

Group	Date	Number of Containers	Locality
Lolli Hoel	3/17-3/19/2009	4	Henrico
Richmond SPCA Dog Jog & 5K	3/21/09	10	Richmond
Crestview ES	3/21-3/22/09	2	Henrico
Monument Avenue10K	3/28/09	30	Richmond

ADMINISTRATIVE

Upcoming Meetings

The following is a listing of upcoming CVWMA meetings:

Executive Committee	May 4, 2009	9:00 a.m.
Technical Advisory Committee	May 7, 2009	9:00 a.m.
Board of Directors (Richmond)	May 15, 2009	9:00 a.m.