



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
FRIDAY, FEBRUARY 18, 2011
CRATER PLANNING DISTRICT COMMISSION
PETERSBURG, VIRGINIA**

CALL TO ORDER

9:00 a. m.

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

ITEM NO.

Page(s)

1. Public Comment Period
2. Minutes of the Regular Meeting of January 21, 2011 **2 - 12**
3. Chairman's Report

STAFF AGENDA

ITEM NO.

4. 2011 Virginia General Assembly Update **13 - 17**
5. Curbside Recycling Program
6. Solid Waste Management Plan Amendments
7. Municipal Solid Waste (MSW) Program
8. Operations and Program Statistics
9. Technical Advisory Committee (TAC) Report
10. Public Information
11. Financial Reports for January 2011 **18 - 24**
12. Administrative **25**

OLD/NEW BUSINESS

ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF JANUARY 21, 2011

The minutes of the regular Board of Directors meeting held January 21, 2011 are presented for your consideration and approval.

Recommended Action: Approve minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING
JANUARY 21, 2011
MINUTES
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

Mark Kukoski (M-Richmond), Chairman
Gentry Bell (M-Henrico), Vice-Chairman
Matthew D. Benka (M-Richmond), Treasurer
Steve Chidsey (M-Hanover), Secretary
Marcia R. Phillips (M-Chesterfield), Immediate Past Chair
Josh Farrar (A-Ashland)
Robert L. Dunn (M-Chesterfield)
Robert C. Key (M-Chesterfield)
Paul E. Drumwright (A-Goochland)
Michael Flagg (A-Hanover)
Marcia E. Kelley (M-Henrico)
Steve Yob (A-Henrico)
John Fountain (A-Hopewell)
James H. Burrell (M-New Kent)
Michael D. Briddell (M-Petersburg)
Christopher Rapp (A-Powhatan)
Bill Hamby, Jr. (M-Prince George)

MEMBERS/ALTERNATES NOT PRESENT

Leigh Dunn (M-Goochland), Director
W. C. Lawing (M-Ashland)
Jack Miniclier (M-Charles City)
John T. Bragg (A-Charles City)
Dr. Sheryl D. Bailey (A-Chesterfield)
Charles E. Dane (A-Chesterfield)
Tom Mattis (M-Colonial Heights)
William E. Henley (A-Colonial Heights)
Robert Setliff (M-Hanover)
Steve Herzog (A-Hanover)
Robert C. Whiteman (M-Henrico)
Arthur D. Petrini (A-Henrico)
Phillip E. Elliott (M-Hopewell)
James Tacosa (A-New Kent)
William Riggelman (A-Petersburg)
Elliot Danburg (M-Powhatan)

Non Voting:

Jeff T. Howard (A-Chesterfield)
William I. Mawyer, Jr. (A-Henrico)

Staff:

Kimberly A. Hynes, Executive Director
Bernard B. Harris, Director of Operations
Nan B. Downey, Director of Administration and Finance
Nancy Drumheller, Public Information Coordinator
Reginald D. Thompson, Operations Technician
Valerie Pegues-Johnson, Administrative Assistant

Guest

With a quorum in attendance Chairman M. Kukoski (M-Richmond) called the meeting to order at 9:02 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Kukoski opened the floor to receive public comment. With no requests from the public to address the Board, Chairman Kukoski closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of November 19, 2010

A motion was made by Mr. R. L. Dunn (M-Chesterfield), seconded by Mr. J. Fountain (A-Hopewell) and carried that the minutes of the November 19, 2010, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Board Acknowledgement – Mr. Bill Hamby, Jr. (M-Prince George)

Chairman Kukoski acknowledged and welcomed Mr. Bill Hamby, Jr. (M-Prince George) who the Prince George County Board of Supervisors recently appointed as member representative on the CVWMA Board of Directors.

Chairman Kukoski also mentioned that Mr. Tom Mattis, new City Manager in Colonial Heights, was also recently appointed as member of the Board.

Resolution Presented by Prince George County

On November 10, 2010, the Prince George Board of Supervisors approved a resolution which commends, congratulates and applauds the role CVWMA has played to skillfully and efficiently guide solid waste and recycling in Prince George and in the region. Mr. B. Hamby, Jr. (M-Prince George) informed the Board that County Administrator, Mr. John G. Kines, Jr. could not be present to comment due to prior commitments and sends his regrets. He then directed the Board's attention to page 12 of the agenda package, which displays a copy of the resolution and asserted that the resolution, signed by Mr. Kines and Board of Supervisors Chairman, Mr. Henry D. Parker, Jr., concludes by offering best wishes and sincere thanks on the twentieth anniversary of the Central Virginia Waste Management Authority.

Resolution of Appreciation for Mr. William G. Kuthy

Chairman Kukoski presented the Resolution of Appreciation for Mr. William G. Kuthy. He asked Mrs. K. A. Hynes, Executive Director, to read the resolution.

A motion was made by Mr. R. L. Dunn (M-Chesterfield), seconded by Mrs. M. R. Phillips (M-Chesterfield), and carried that the Resolution of Appreciation for Mr. William G. Kuthy be approved as presented.

Mrs. Hynes informed the Board that Mr. Kuthy could not be present and provided some comments and reflections on Mr. Kuthy's years of service on the CVWMA Board as member representative for the County of Prince George.

Item No. 4: Proposed Meeting Dates – Revised

Chairman Kukoski directed the Board's attention to page 14 of the agenda package, which displays the proposed meeting dates for the CVWMA Board of Directors for the 2011 calendar year.

Chairman Kukoski then opened the floor for a motion to approve the proposed meeting schedule for 2011. A motion was made by Mr. J. H. Burrell (M-New Kent), seconded by Mrs. M E. Kelley (M-Henrico) and carried that the proposed meeting dates for the CVWMA Board of Directors for the calendar year 2011 be approved as submitted.

Item No. 5: Treasurer's Report

Financial Reports for December 2010

Mr. M. D. Benka (M-Richmond), Treasurer deferred to Mrs. N. B. Downey, Director of Administration and Finance for the financial report. Mrs. Downey directed the Board's attention to pages 15–21 of the agenda package, which displays the financial reports for December 2010. Mrs. Downey reported that the financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of December 31, 2010. The CVWMA has a combined net income of about \$236,000 year-to-date.

Concluding, Mrs. Downey reported that most of the cost for the design, printing, and mailing of the 2011 Curbside Collection Calendar has been recorded in the December 2010 financial reports. Mrs. Downey added that there will be additional charges for mailing services of about \$6,000. This will be included in the January 2011 financial reports.

With no further questions or comments from the floor, a motion was made by Mr. R. L. Dunn (M-Chesterfield), seconded by Mrs. M. R. Phillips (M-Chesterfield), and carried that the Treasurer's Report of Finances for December 2010 be approved as submitted.

STAFF AGENDA

Item No. 6: Consideration of 2011-12 Operating Budget

Mrs. Hynes announced that at the November meeting, staff provided the Board with a copy of the *2011-2012 Proposed Operating Budget*. She informed the Board that those who were unable to attend the meeting were mailed a copy of the proposed budget. Mrs. Hynes reminded the Board that the December 17 Board of Directors' meeting was cancelled due to inclement weather. She then provided highlights of the *2011-2012 Proposed Budget* noting that the budget is balanced with \$14,517,505 in revenues and expenses. This is a 2.1 percent decrease from the 2010-2011 fiscal year budget. Mrs. Hynes went on to report that the reduction is predominantly related to the decline in waste volume at local convenience centers.

Continuing, Mrs. Hynes reported that the Authority significantly reduced its reliance on investment income by an additional 57 percent from the current year's budget. She included administrative expenses were reduced by an overall 3 percent.

Proceeding, Mrs. Hynes reported that CVWMA staff's goal in putting together the budget included continuing to provide the same level of service to Authority's member jurisdictions; keeping expenses low, and continuing to look for ways to reduce costs and generate revenue.

Continuing, Mrs. Hynes reported that on the revenue side, the operating assessment to localities remains at .48 cents per capita. She noted that population grew by 1.4 percent resulting in an additional \$7,200 in the Authority's administrative budget. Mrs. Hynes went on to report that the curbside public relation assessment will remain the same at 6 cents per household and that the customer service assessment is estimated at 6.4 cents per household.

Moving on, Mrs. Hynes asserted that an estimated 3 percent inflation increase in Authority contracts was estimated, which may be somewhat conservative as inflation rates have been about 1.5 percent. Mrs. Hynes reiterated that volumes declining at convenience centers are a result of the economy and that the 2011-2012 proposed budget reflects those declines. She went on to report that conservative estimates for material sales were included; most of which are provided back to member localities. Mrs. Hynes asserted that sponsorship in the amount of \$15,000 was budgeted for the curbside collection calendar and that interest and investment income was reduced 57 percent from the current year budget to a more realistic and conservative level.

Closing, Mrs. Hynes reported that administrative expenses were reduced by another 3 percent from the 2010-2011 budget, raises were not budgeted, and staff has been kept in tact. She went on to report that the Authority's call center staff was reduced from 4 to 3.5 employees and that professional services remained consistent. Authority staff will be procuring for audit services next year, which may result in lower costs. Mrs. Hynes added that the Authority's office lease will be renegotiated next year, which will likely result in a reduction of costs. She noted that the only change in information is the numbering of the resolutions, which start with **11-04** as **11-03** had already been used. Mrs. Hynes included that the Authority's Audit and Executive Committees have reviewed the proposed budget and have provided their input.

Chairman Kukoski asked if there were any comments or questions from the floor. With no further comments or questions from the floor, Chairman Kukoski then asked for a motion on **Resolutions 11-04, 05, 06, 07, 08, and 11-09.**

A motion was made by Mr. R. L. Dunn (M-Chesterfield), seconded by Mr. G. Bell (M-Henrico) Vice-Chairman, and carried that **Resolution 11-04: General Operating Fund Budget, Resolution 11-05: Curbside Project Fund Budget, Resolution 11-06: Drop-Off Project Fund Budget, Resolution 11-07: Municipal Solid Waste Project Fund Budget, Resolution 11-08: Special Project Funds Budget, and Resolution 11-09: Pay and Classification Plan** be approved as submitted.

Mrs. Hynes thanked the Board for their support to CVWMA staff during the Authority's budget process. She commented that during the last few years, we've seen some difficult times and that CVWMA's Board has been instrumental in helping the Authority move forward.

Item No. 7: 2011 Virginia General Assembly

Mrs. Hynes reported that the Authority has been tracking legislation introduced in the 2011 Virginia General Assembly, which convened on Wednesday, January 12, 2011. She noted that crossover day is February 9, 2011. Mrs. Hynes then directed the Board's attention to a summary sheet of relevant bills that have been introduced and the Authority's legislative policy, which was placed at each seat. Mrs. Hynes went on to report that more than 2,139 bills were introduced as of January 20, 2011.

Mrs. Hynes reported on **HB 2268 Virginia Peninsula area solid waste management system authority. Morgan (Gloucester)** sets fourth the requirements for appointing a Board of Directors over any authority created to collect and dispose of refuse with member localities consisting of the Cities of Hampton, Poquoson, and Williamsburg, the Counties of Essex, James City, King and Queen, King William, Mathews, Middlesex, and York, and the Towns of Tappahannock, Urbanna, and West Point.

Mrs. Hynes reminded that Board that last year, the Southeastern Public Service Authority's (SPSA) bill was passed, which requires the governor to appoint their Board of Directors. This bill will do the same thing to VPPSA. Mrs. Hynes commented that this new bill is of concern and has the potential to impact all solid waste authorities. She went on to report that of additional concern is added language proposed to the Water and Waste Authorities Act. A line will be added to a paragraph in the text regarding the displacement of private companies. Mrs. Hynes read the full text to the Board followed by her comment that this bill may further restrict local governments or authorities in competing with the private sector for municipal solid waste collection. She informed the Board that she spoke with Mr. Steve Geissler, Executive Director for VPPSA, who informed her that he is working with VPPSA's Board of Directors and elected officials in his region to see to it that this bill does not pass. Mrs. Hynes asserted that this bill, if passed, could have an impact on authorities across the state.

Mrs. Hynes reported that she has communicated this information to the Authority's Legislative Committee and has received some feedback on what actions the CVWMA should take. She informed the Board that legislative policy involves the Authority's Legislative Committee making a recommendation to be considered by the full Board.

Mrs. M. E. Kelley (M-Henrico) asked for clarification behind the motivation of **HB 2268**. Mrs. Hynes responded that in speaking with Mr. Geissler, Executive Director, he has indicated that there is a local elected official who is adamant in pushing this bill and that she has no other knowledge behind the motivation.

Mrs. M. R. Phillips (M-Chesterfield) asked if VPPSA has operating equipment. Mrs. Hynes responded affirmatively.

Mr. M. D. Benka (M-Richmond) asked if VPPSA has any similar issues or controversies as in the case of SPSA. Mrs. Hynes responded that she did not know of any.

Chairman Kukoski (M-Richmond) asked if an action is needed by the Authority to empower the Board to take legislative action. Mrs. Hynes responded affirmatively, if that is the desire of the Board.

Mr. S. Yob (A-Henrico) made a motion that the CVWMA Legislative Committee be authorized to actively oppose **HB 2268** in the event that the Virginia Peninsulas Public Service Authority is unable to convince the patron to withdraw the proposed bill. Motion was seconded by Mr. M. D. Benka (M-Richmond) and carried unanimously.

Proceeding, Mrs. Hynes provided a summary of information on **SB 1007 Permit fees for solid waste facilities** and **HB 2287 Permit fees for solid waste facilities**. She asserted that these bills could result in Authority contractors petitioning CVWMA for an increase in costs. **SB 1077** will result in a lesser financial impact than **HB 2287**.

Proceeding, Mrs. Hynes reported that there were three bills introduced relating to plastic bags. **HB 1498 Plastic bags; use by retailers. Ware (Roanoke)**, which bans the use of plastic carryout bags by retailers at the point of sale unless such bags are (i) durable plastic bags with handles, (ii) at least 2.25 mils thick, and (iii) specifically designed and manufactured for multiple reuse.

Moving on, Mrs. Hynes reported that **HB 2047 Paper and plastic bag fee. Ebbin (Arlington)** imposes a fee of \$0.05 on paper and plastic bags used by purchasers to carry tangible personal property from the place of purchase. **HB 2341 Plastic bag tax. Morrissey (Henrico)** imposes a tax of \$0.20 on plastic bags used by purchasers to carry tangible personal property from the place of purchase. Durable, reusable plastic bags and bags used for ice cream, meat, fish, poultry, leftover restaurant food, newspapers, dry cleaning, and prescription drugs are exempt from the tax.

HB 2050 Scrap metal processors. Carrico (Galax) Requires scrap metal processors to make and retain a photograph of nonferrous scrap, metal articles, and proprietary articles received from the seller. The measure also requires, in transactions where the seller is not an authorized scrap metal seller or his authorized agent or employee, that scrap metal processors (i) withhold payment for any sale of such items for five business days and (ii) not pay cash to the seller of such items if the cost of the items exceeds \$100.

Continuing, Mrs. Hynes reported that **SB 793 Removal of mercury switches. Watkins (Powhatan)** Extends the sunset from July 1, 2012, to July 1, 2015, on the law that requires the removal of mercury switches in certain motor vehicles prior to their demolition.

Moving on, Mrs. Hynes reported that **SJ 346 Study; recycling education in public schools; report. Barker (Alexandria)** Requests the Department of Education to study recycling education in the public schools. In conducting its study, the Department of Education shall (i) evaluate the feasibility of requiring or promoting recycling education programs in the public schools; (ii) ascertain the number of and identify school divisions that have successfully implemented recycling education programs; (iii) review recycling education programs in other states to determine program components, costs, and methods of implementation and evaluation; and (iv) determine ways to increase recycling within public schools in Virginia.

Proceeding, Mrs. Hynes reported that there are several bills that relate to storm water management, run-off, and energy and several that relate to procurement, the retirement system, mandates, and motor fuels.

Closing, Mrs. Hynes noted that of particular interest, in the budget bill, extension offices could be further consolidated around the state.

Item No. 8: Curbside Recycling Program

Mr. B. Harris, Director of Operations, reported that weather conditions, holidays, and management changes at Tidewater Fibre Corporation (TFC) have impacted service in the Authority's curbside recycling program during the month of December. He asserted that while collections exceeded 3,000 tons for first time during the current fiscal year, it's significantly below the two previous December months; 9.2 percent from December 2009. Year-to-date, collections are down 2.4 percent.

Continuing, Mr. Harris reported that set-out rates continue to be strong at 38.9 percent for the month of December. Mr. Harris added that for the first six months of the fiscal year, the average set-out rate was 37.6 percent. He noted that bin requests for the month of December were down from

November, but at the same level as December 2009. Requests picked up after the mailing of the 2011 Curbside Collection Schedule.

Proceeding, Mr. Harris reported that December 16 inclement weather conditions resulted in delayed curbside collection service. Mr. Harris asserted that drivers were caught-up with route pick-ups by Wednesday of the following week. He went on to report that weather conditions during the Christmas weekend caused a late start on Monday. As a result, Monday routes were completed on Tuesday of that week, which delayed collections through Thursday of that week. Service issues resulted in 974 reported missed collections and TFC was assessed \$655 in penalties.

Continuing, Mr. Harris reported that TFC hired a new Operations Manager, Ms. Lisa Corbett, to replace the former manager, Mr. Bob Adler. He asserted that the change in management had resulted in a few service issues. January month-to-date misses totaled 700. Mr. Harris informed the Board that he and Mrs. Hynes met with members of TFC's management team to discuss service issues and ways in which to handle the situation in an effort to resume high quality service levels.

Concluding, Mr. Harris reminded the Board of previous discussions regarding the City of Richmond's consideration to reroute its municipal solid waste (MSW) service. He asserted that the City of Richmond provides its residents with trash and recycling services on the same day of the week. Mr. Harris went on to report that the city is considering going from a 5-day to a 4-day collection schedule, which will not include Friday. He commented that if this change in service is implemented, it will necessitate the Authority to reroute Richmond's curbside pick up routes to coincide with the city's MSW routes. Mr. Harris included that this change will impact other curbside jurisdictions. He informed the Board that Authority staff is currently working with TFC to come up with some possible solutions should this change occur.

Mr. M. D. Benka (M-Richmond) asked if the City of Richmond has come to a final decision to this proposed change. Mr. Harris responded affirmatively and included that the city has received new trucks and that the natural gas facility located on Hopkins Road is just about finished.

Mrs. Hynes responded that of additional concern to the Authority is the cost of notifying residents of the other jurisdictions. She added that the city has indicated to the Authority that they will be notifying city residents of the change. Mrs. Hynes included that it was communicated that cost wise, the Authority was not prepared for the change.

Mr. Benka asked that the Board be kept informed of any change in information by Authority staff. Mr. Harris responded affirmatively.

Item No.9: Municipal Solid Waste (MSW) Program

Mr. R. D. Thompson, Operations Technician, reported that due to inclement weather during the month of December as reported by Mr. Harris, the Authority's Call Center received 315 calls related to missed trash collection. Mr. Thompson asserted that despite these weather conditions, Allied Waste provided an overall satisfactory level of service.

Item No. 10: Operations and Program Statistics

Program Statistics

Mr. Harris directed the Board's attention to a copy of the statistical information for Authority programs for the months of November and December. He reported that the volume of waste and recycling collected at local convenience centers are significantly down from December 2009. Mr. Harris went on to report that the Authority's Drop-off Program is down 8.3 percent from December 2009; 4.6 percent fiscal year-to-date through December.

eCycling and Other Events

Mr. Harris reported that on April 2, Powhatan County will hold a tire collection and white goods collection event at its fairgrounds location. He went on to report that as part of Earth Day activities, Hanover County and the City of Richmond will hold an eCycling event on Saturday, April 23.

Concluding, Mr. Harris reported that Hanover County has scheduled April 23 to hold its document shredding event at the Mechanicville convenience center in conjunction with its hazardous household waste event.

Item No. 11: Technical Advisory Committee (TAC) Report

Mr. Harris presented the Technical Advisory Committee (TAC) report on behalf of Mr. W. Riggelman (A-Petersburg), Technical Advisory Committee Chairman. Mr. Harris reported that the TAC met in the CVWMA conference room on Thursday, January 6, 2011. Mr. Harris reported that meeting attendees included Mr. Tom Griffin, Division Director and Co-founder of Greener Results. Mr. Griffin presented a PowerPoint presentation on composting and food waste recycling and discussed possible recycling opportunities for food waste recycling at area convenience centers. Mr. Harris went on to report that Mr. Griffin is currently working with Mr. Chip Hall owner of Natural Organic Process Enterprises, LLC (HOPE). Mr. Harris commented that this opportunity would not be economically feasible for a convenience center program at this time.

Proceeding, Mr. Harris reported that continued discussions included upcoming eCycling events and touring the Creative eCycling facility in Durham, North Carolina. Mr. Harris noted that the tour has been scheduled for March 3 in lieu of the TAC meeting. He informed the Board that he could be contacted with information if anyone is interested in attending.

Meeting attendees included Steve Yob (Henrico), Steve Chidsey (Hanover), Jeff Howard (Chesterfield), John Fountain (Hopewell), Harold Caples (Colonial Heights), David Sutton (Prince George), and Ed Cahill (Powhatan). Also in attendance were CVWMA staff Nancy Drumheller, Nan Downey, Bernie Harris, Kim Hynes, and Reggie Thompson.

Item No. 12: Public Information

Mrs. N. W. Drumheller, Public Information Coordinator, reported that Authority Call Center staff responded to over 5,700 calls during the month December; approximately 75 percent of calls received were related to the curbside recycling program. She went on to report that inclement weather conditions resulted in higher call volumes in addition to bin and curbside collection container sticker requests. Mrs. Drumheller noted that many customers have expressed a preference in purchasing their own alternate container.

2011 Curbside Collection Schedule

Mrs. Drumheller reported that the 2011 Curbside Collection Schedule was mailed to over 250,000 eligible households on Monday, December 27, 2010. CVWMA did not promote on local television or print ads this year. She asserted that Call Center staff began receiving calls shortly after the mailing.

Proceeding, Mrs. Drumheller reported that December 27 through January 9, 2011, there were over 1,300 bin requests and over 500 requests for extra container stickers. Mrs. Drumheller informed the Board that she would provide additional information on the 2011 Curbside Collection Schedule and the Call Center volume during the February 18 Board of Directors' meeting.

Continuing, Mrs. Drumheller reported that she and Mrs. Stephanie Feaser, Public Information Assistant accompanied Mr. Dick Howe, Part-time Operations Assistant, in visiting local area convenience centers. She went on to report that due to budget constraints, new drop-off brochures will be designed locality specific and printed in-house on an as needed basis. Draft copies of this publication will be shared with member localities prior to printing.

Promotion and Outreach

Mrs. Drumheller reported that during the month of December, the Authority has received media coverage from various entities. CVWMA staff was interviewed by local media for information on curbside and Christmas tree recycling. The *Richmond Times-Dispatch* featured a front page article in its January 2011 edition of *Richmond Family* magazine. She went on to report that CVWMA staff interviewed with WTVR CBS6 News Anchor, Stephanie Rochon, on Monday, January 3. The news segment aired during the 5:30 p.m. news report on Christmas tree recycling.

Proceeding, Mrs. Drumheller reported that The Honorable Charles R. Samuels, Councilman of the City of Richmond 4th District included information on curbside and Christmas tree recycling in his January 2011 newsletter. Mrs. Drumheller went on to report that the newsletter was sent to over 6,000 of his constituents. She informed the Board that if their respective locality has a similar form of communication and would like an article or information on CVWMA programs to include in the publication, please let CVWMA staff know who to contact.

Chairman Kukoski asked if the information will be included on the Authority's Web site. Mrs. Drumheller responded affirmatively.

Concluding Mrs. Drumheller reported that the Authority's mascot, R3, participated in the University of Richmond's January 13 Annual Mascot Halftime Show. Mrs. Drumheller included that R3 will be present on February 15 during VCU's basketball game against George Mason and that Virginia Commonwealth University (VCU) students have asked for use of R3 in a video they're creating titled, Recyclemania. She commented that the events were a great promotional opportunity for the Authority.

Item No. 13: Consideration of Resolution 11-10: Appropriating Sponsorship Funds for the CVWMA's 20th Anniversary Event

Mrs. Hynes reminded the Board of CVWMA's 20th Anniversary Celebration held on December 2, 2010. She commented that it was a nice event, was celebrated by almost 200 individuals who included elected officials, past Board members, staff, and Authority contractors. Mrs. Hynes

thanked everyone for their support and event contributions. Mrs. Hynes reported that the event was fully sponsored by several Authority contractors and that a total of \$11,300 in sponsorship funds needs to be appropriated in the Authority's financial reports. She then directed the Board's attention to page 33 of the agenda package. Mrs. Hynes informed the Board that **Resolution 11-10** will appropriate sponsorship funds donated for the CVWMA's 20th Anniversary event held on December 2, 2010.

Chairman Kukoski commented that he felt the event very successful and thanked CVWMA staff for the work in planning the event. Chairman Kukoski then opened the floor for a motion to approve **Resolution 11-10**. A motion was made by Mr. G. Bell (M-Henrico), seconded by Mrs. M. R. Phillips (M-Chesterfield) and carried that **Resolution 11-10** be approved as submitted.

Item No.14: Administrative

Upcoming Board of Directors' Meeting

Mrs. Hynes reminded the Board that the location of the February Board meeting will be held in Petersburg at the Crater Planning District Commission.

Old/New Business

Chairman Kukoski then asked if there was any further old/new business to come before the CVWMA Board of Directors. With no further business to come before the Board, Chairman Kukoski opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:55 a.m. The motion was made by Mr. R. L. Dunn (M-Chesterfield), seconded by Mrs. M. R. Phillips (M-Chesterfield) Immediate Past Chair, and carried that the January 21, 2011 Board of Directors' meeting be adjourned.



CERTIFICATE

I, Mark Kukoski, Chairman of the CVWMA certify that the foregoing minutes is a true and correct copy of the minutes of the January 21, 2011, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., February 18, 2011. Given under my hand and seal of the CVWMA this 18th day of February 2011.

Mark Kukoski, Chairman

2011 VIRGINIA GENERAL ASSEMBLY

The 2011 session of the General Assembly convened on January 12. Crossover day is February 9 and adjournment is February 26. There have been 2,273 bills introduced and the CVWMA staff has been following various legislation.

ACTIVE BILLS as of February 9 (cross over)

SB 1077 Permit fees for solid waste facilities. Watkins (Powhatan/Chesterfield/ Henrico)

Establishes the same fee structure for sanitary landfills, noncaptive industrial landfills, and construction and demolition debris landfills. All of these types of facilities will be required to pay an annual fee of \$0.115 per ton of waste deposited in their facility. Currently, noncaptive industrial landfills pay an annual fee of \$8,000 and construction and demolition debris landfills pay \$4,000 annually, while the fee schedule for sanitary landfills is based on the annual tonnage of waste deposited in the landfill. Incinerators and energy recovery facilities will be assessed an annual fee of \$0.06

1/11/11 Referred to Senate Agriculture, Conservation & Natural Resources Comm.
2/2/11 Reported (10Y – 0N)
2/2/11 Referred to Senate Finance
2/3/11 Referred from Finance (12Y – 1N)
2/8/11 Passed the Senate (30Y – 10N)

HB 2050 Scrap metal processors. Carrico (Galax) Requires scrap metal processors to make and retain a photograph of nonferrous scrap, metal articles, and proprietary articles received from the seller. The measure also requires, in transactions where the seller is not an authorized scrap metal seller or his authorized agent or employee, that scrap metal processors (i) withhold payment for any sale of such items for five business days and (ii) not pay cash to the seller of such items if the cost of the items exceeds \$100.

1/11/11 Referred to Committee on Commerce and Labor
1/27/11 Subcommittee recommends reporting w/ amendments (4Y – 3N)
2/3/11 Reported with substitute (21Y – 1N) [threshold \$1,000]
2/4/11 Incorporates HB 1597
2/8/11 Passed the House (97Y – 2N)

SB 793 Removal of mercury switches. Watkins (Powhatan) Extends the sunset from July 1, 2012, to July 1, 2015, on the law that requires the removal of mercury switches in certain motor vehicles prior to their demolition.

12/28/10 Referred to Committee on Transportation
1/13/11 Referred from Committee (13Y - 0N) and Referred to ACNR Committee
1/24/11 Reported from ACNR (15Y – 0N)
1/27/11 Passed the Senate (39Y – 0N)
02/7/11 Referred to Transportation – subcommittee #1

HB 2520/SB 1471 Advisory boards, councils, etc; elimination. Peace (Mechanicsville) / Martin (Chesterfield) Eliminates certain advisory boards, councils, and other advisory collegial bodies. The bill contains numerous technical amendments.

1/21/11: Committee on General Laws	1/21/11: Committee on GL&T
2/3/11 Reported from GL (21Y – 0N)	2/2/11 Reported from GL&T (15Y – 0N)
2/8/11 Passed House (97Y – 2N)	2/4/11 Passed the Senate (36Y – 4N)

HB 1831 Fertilizer; regulation of application and labeling. Scott (Culpepper) Regulates several aspects relating to the application and use of fertilizer to lawns and turfs, including rules against applying fertilizers containing phosphorus or applying fertilizer when the ground is frozen, and the inclusion of a cautionary label on application and use. The prohibitions do not apply if: (i) the turf area is newly established or under repair; (ii) recent soil tests indicate the need for phosphorus fertilizer; (iii) the turf area is a golf course that has implemented a nutrient management plan; (iv) the area is a garden or greenhouse; or (v) the product being used is manipulated manure or yard waste compost. The bill also prohibits localities from regulating the use or application of fertilizers outside of any authority granted by the Stormwater Management Act. The Department of Conservation and Recreation is required to adopt regulations and operate a voluntary nutrient management training program to enable landowners and operators to prepare nutrient management plans for their own property. Golf course owners are specifically required to develop and implement nutrient management plans.

1/11/11	Referred to Committee on Agriculture, Chesapeake & NR
1/27/11	Subcommittee recommends reporting with amendments (7Y – 0N)
2/2/11	incorporates HB1751, HB2348 & HB2463
2/2/11	Reported (22Y – 0N)
2/7/11	Passed House (99y – 0N)
2/8/11	Referred to Senate Agriculture, Conservation and NR

HB 2057 / SB 990 Stuart (Montross) Virginia Department of Agriculture and Consumer Services; regulation of fertilizer. Poindexter (Glade Hill) Revises the laws governing the manufacture and application of fertilizer to: (i) incorporate by reference the guidelines adopted by the Association of American Plant Food Control Officials, (ii) adopt generic precautionary labeling guidelines to prevent fertilizer runoff into the waterways, (iii) shift the permit year to begin on April 1 instead of July 1, (iv) require distributors of commercial fertilizer to submit an annual statistical report to the Commissioner regarding the amounts and localities of distributed product, (v) allow the Commissioner to issue written notices or warnings in lieu of instituting formal proceedings, (vi) authorize the Board to impose a civil penalty of up to \$250 on anyone who violates a written stop sale, and (vii) allow the imposition of late fees for failing to renew a registration, license, or permit and for failing to obtain a registration, license, or permit after receiving notice of this requirement.

1/11/11 Referred House ACNR	1/11/11 Referred Senate ACNR
1/27/11 Sub recommends rep, w/amend	1/31/11 Reported (15Y – 0N)
2/7/11 Passed the House (99Y – 0N)	2/3/11 Passed Senate (40Y – 0N)
2/1/11 Referred to Senate ACNR	2/7/11 Referred to House ACNR

SB 1099 Nonpoint nutrient offsets. Hangar Establishes priorities to be used by permit issuing authorities when considering off-site options for nonpoint nutrient offsets. The first priority of the four priority options will be nonpoint nutrient offsets generated by private entities. The bill also provides the three conditions under which an off-site option can be granted.

1/11/11 Referred to Committee on Agriculture, Chesapeake & NR
2/7/11 Reported (9Y – 6N)
2/8/11 Passed Senate (34Y – 6N)

HB 1737 Regulation of stormwater management systems. Bulova (Fairfax) Clarifies legislation and makes technical changes regarding a locality's authority to regulate stormwater management systems.

1/10/11 Referred to Committee on Counties, Cities and Towns
1/21/11 Reported with substitute (21Y – 0N)
1/21/11 House incorporates HB1760
1/26/11 Passed the House (99Y – 0N)
1/27/11 Referred to Senate Committee on Local Government

HB 1942 Sales tax and litter tax; agricultural produce. Exempts the first \$2,400 in sales (equal to \$120 of sales tax) of agricultural produce from the sales and use tax when sold in farmers markets and at roadside stands. The bill also exempts individuals selling such produce from the litter tax provided their annual income from such sales does not exceed \$2,400 \$1,000.

1/11/11 Referred to Committee on Finance
1/26/11 Subcommittee recommends reporting w/ amendments (8Y – 1N)
2/2/11 Reported from Finance with substitute (21Y – 0N) [sales do not exceed \$1,000]
2/8/11 Passed the House (99Y – 0N)

HJ 570 Study; Costs and benefits of providing financial and other incentives to localities; report. Cox (Colonial Heights) Directs the Joint Legislative Audit and Review Commission to study the costs and benefits to the Commonwealth of providing financial and other incentives to localities that collaborate on capital facilities, construction projects, and other operating services. The Commission must submit its report to the 2012 Session of the General Assembly.

1/7/11 Referred to Committee on Rules
1/27/11 Subcommittee recommends reporting, with amendments (5Y – 0N)
2/1/11 Reported from Rules with substitute (15Y – 0N)
2/4/11 Passed the House (96Y – 0N)
2/7/11 Referred to Committee on Rules

SB 1382 / HB 2319 State agency mandates on localities. Byron (Lynchburg) Provides that the assessment of mandates imposed on local governments currently required include a detailed cost-benefit analysis and utilization of performance-based metrics to determine the value of the mandate in relation to the required or intended output or desired result.

1/14/11 Referred to Senate GL&T
2/2/11 Reported from GL (14Y – 1N)
2/8/11 Passed the Senate (40Y – 0N)
1/12/11 Referred to House Gen Laws
2/3/11 Reported from Gen Laws (21Y – 0N)
2/8/11 Passed the House (99Y – 0N)

SB1452 Commission on Local Government; mandates. Newman (Forest) Provides that the Commission shall assist a 5-member task force to be appointed by the Governor to review state mandates imposed on localities and to recommend temporary suspension or permanent repeal of such mandates.

1/21/11 Referred to Committee on Local Government
2/1/11 Reported from Local Government (14Y – 0N)
2/7/11 Passed the Senate (40Y – 0N)
2/8/11 Referred to House Committee on Counties, Cities and Towns

BILLS NO LONGER ACTIVE

HB 2268 Virginia Peninsula area solid waste management system authority. Morgan (Gloucester) Sets forth the requirements for appointing a Board of Directors over any authority created to collect and dispose of refuse with member localities consisting of the Cities of Hampton, Poquoson, and Williamsburg, the Counties of Essex, James City, King and Queen, King William, Mathews, Middlesex, and York, and the Towns of Tappahannock, Urbanna, and West Point.

1/12/11: Referred to House Committee on Counties, Cities and Towns
1/19/11: Assigned Subcommittee #2
1/28/11: Stricken by the patron

HB 2287 Permit fees for solid waste facilities. Sickles (Fairfax) Establishes the same fee structure for sanitary landfills, noncaptive industrial landfills, and construction and demolition debris landfills. All of these types of facilities will be required to pay an annual fee of \$0.145 per ton of waste deposited in their facility. Currently, noncaptive industrial landfills pay an annual fee of \$8,000 and construction and demolition debris landfills pay \$4,000 annually, while the fee schedule for sanitary landfills is based on the annual tonnage of waste deposited in the landfill. Incinerators and energy recovery facilities will be assessed an annual fee of \$0.03 per ton.

1/12/11 Referred to House Agriculture, Chesapeake & Natural Resources Comm
1/26/11 Subcommittee failed to recommend (3Y – 3N)

HB 1498 Plastic bags; use by retailers. Ware (Roanoke) Bans the use of plastic carryout bags by retailers at the point of sale unless such bags are (i) durable plastic bags with handles, (ii) at least 2.25 mils thick, and (iii) specifically designed and manufactured for multiple reuse.

12/16/10 Referred to Agriculture, Chesapeake and Natural Resources Committee
1/19/11 Tabled in Committee

HB 2047 Paper and plastic bag fee. Ebbin (Arlington) Imposes a fee of \$0.05 on paper and plastic bags used by purchasers to carry tangible personal property from the place of purchase. Durable, reusable plastic bags and bags used for ice cream, meat, fish, poultry, leftover restaurant food, newspapers, dry cleaning and prescription drugs are exempt from the fee. Retailers are allowed to retain \$0.01 of the \$0.05 fee or \$0.02 if the retailer has a customer bag credit program. The revenues raised by the fee will be deposited in the Virginia Water Quality Improvement Fund. Failure to collect and remit the fee will result in fines of \$250, \$500, and \$1,000 for the first, second, third and thereafter offenses.

1/11/11 Referred to Committee on Finance
1/26/11 Committee recommends laying on the table (incorporated HB2341)

HB 2341 Plastic bag tax. Morrissey (Henrico) Imposes a tax of \$0.20 on plastic bags used by purchasers to carry tangible personal property from the place of purchase. Durable, reusable plastic bags and bags used for ice cream, meat, fish, poultry, leftover restaurant food, newspapers, dry cleaning, and prescription drugs are exempt from the tax. Retailers are allowed to retain \$0.05 of the \$0.20 tax or \$0.07 if the retailer has a customer bag credit program. Failure to collect and remit the tax will result in fines of \$250, \$500, and \$1,000 for the first, second, and third and subsequent offenses, respectively.

1/12/11 Referred to Committee on Finance
1/26/11 Sub-Committee recommends incorporating HB 2047

SJ 346 Study; recycling education in public schools; report. Barker(Alexandria) Requests the Department of Education to study recycling education in the public schools. In conducting its study, the Department of Education shall (i) evaluate the feasibility of requiring or promoting recycling education programs in the public schools; (ii) ascertain the number of and identify school divisions that have successfully implemented recycling education programs; (iii) review recycling education programs in other states to determine program components, costs, and methods of implementation and evaluation; and (iv) determine ways to increase recycling within public schools in Virginia.

1/11/11 Referred to Committee on Rules
1/28/11 Subcommittee reported; Rules referred to Senate Finance Committee
2/8/11 Left in Committee

All the bills related to increasing the motor fuels tax have died or have been left in their respective committees. Most of the bills related to the Virginia Retirement System are no longer active, with the exception of some legislation making clarifications and technical changes. Several bills passed related to the Public Procurement Act that may will impact certain aspects of the procurement process.

FINANCIAL REPORTS FOR JANUARY 2011

The financial reports for January 2011 are hereby submitted for review and consideration. The reports reflect the results of operations in the General Operating Fund, Curbside, Drop Off, MSW and Other Special Project Funds. The CVWMA has a combined net income of about \$186,000 for administration, operations and public information for the remainder of the fiscal year. The CVWMA continues to remain within total budget in all funds as of January 31, 2011.

Recommended Action: Approval of the January 2011 Financial Report.

Attachments.

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July 2010- January 2011

Summary - All Funds

	<u>Total Revenues</u>	<u>Total Expenses</u>	<u>Transfers In (Out)</u>	<u>Totals</u>
General Operating Fund	\$ 522,958	\$ 319,746	\$ -	\$ 203,212
Curbside Project Fund	3,375,664	3,373,825	-	1,839
Drop-Off Project Fund	380,885	382,696	-	(1,811)
Municipal Solid Waste Fund	2,255,029	2,265,658	-	(10,629)
CFC/HCFC	14,086	14,161	-	(75)
Special Waste Collections	95,398	95,804	-	(406)
Waste Tire Fund	25,783	25,882	-	(99)
Appliance and Scrap Metal Hauling	156,142	156,380	-	(238)
Other Projects	16,330	16,330	-	-
Yard Waste Projects	201,715	202,818	-	(1,103)
Waste Transfer & Disposal	1,230,991	1,235,715	-	(4,724)
	<u>1,230,991</u>	<u>1,235,715</u>	<u>-</u>	<u>(4,724)</u>
Totals	<u>\$ 8,274,981</u>	<u>\$ 8,089,015</u>	<u>\$ -</u>	<u>\$ 185,966</u>

<i>Capital Outlay:</i>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>	<u>Variance</u>
Computer equipment	\$ -	\$ -	\$ 1,000	\$ 1,000
Office equipment	-	-	1,500	\$ 1,500
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – January 2011

General Operating Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 508,688	\$ 508,690	\$ (2)	0.0%
Miscellaneous/Other	\$ -	\$ 11,300	\$ 12,300	\$ (1,000)	-8.1%
Interest on Investments	615	2,970	11,100	(8,130)	-73.2%
Sponsorships and Grants	-	-	-	-	0.0%
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	
Total Revenues	<u> 615</u>	<u> 522,958</u>	<u> 532,090</u>	<u> (9,132)</u>	<u> -1.7%</u>
Expenses:					
Personnel services	27,554	191,350	324,740	133,390	41.1%
Fringe benefits	7,974	53,953	89,920	35,967	40.0%
Professional services	438	21,729	29,350	7,621	26.0%
Repairs and maintenance	180	1,226	2,650	1,424	53.7%
Advertising and promotions	75	1,056	1,250	194	15.5%
Materials and supplies	131	1,606	6,060	4,454	73.5%
Other services and charges	1,274	17,570	25,005	7,435	29.7%
Leases	3,103	21,502	37,115	15,613	42.1%
Depreciation	1,390	9,754	16,000	6,246	39.0%
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	
Total Expenses	<u> 42,119</u>	<u> 319,746</u>	<u> 532,090</u>	<u> 212,344</u>	<u> 39.9%</u>
Transfers In (Out)	<u> -</u>	<u> -</u>	<u> -</u>	<u> -</u>	
Totals	<u> \$ (41,504)</u>	<u> \$ 203,212</u>	<u> \$ -</u>	<u> \$ 203,212</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ -	\$ -	
Office equipment	-	-	1,500	\$ 1,500	
Vehicular equipment	-	-	-	\$ -	
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	
Total Capital Outlay	<u> \$ -</u>	<u> \$ -</u>	<u> \$ 1,500</u>	<u> \$ 1,500</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – January 2011

Curbside Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 446,584	\$ 3,146,188	\$ 5,400,000	\$ (2,253,812)	-41.7%
Public Relations Assessment	15,011	104,812	185,000	(80,188)	-43.3%
Customer Service Assessment	15,240	106,926	196,000	(89,074)	-45.4%
Contract Admin Costs	655	1,105	1,000	105	10.5%
Sponsorships and Grants	-	10,000	-	10,000	0.0%
Interest on Investments	<u>1,095</u>	<u>6,634</u>	<u>29,500</u>	<u>(22,866)</u>	<u>-77.5%</u>
Total Revenues	<u>478,585</u>	<u>3,375,665</u>	<u>5,811,500</u>	<u>(2,435,835)</u>	<u>-41.9%</u>
Expenses:					
Personnel services	15,267	96,733	168,310	71,577	42.5%
Fringe benefits	4,043	27,559	55,185	27,626	50.1%
Professional services	1,752	14,809	20,215	5,406	26.7%
Repairs and maintenance	174	914	1,765	851	48.2%
Advertising and promotions	4,358	30,081	67,000	36,919	55.1%
Materials and supplies	1,643	3,522	3,875	353	9.1%
Other services and charges	2,200	44,387	62,655	18,268	29.2%
Leases	2,380	16,264	28,495	12,231	42.9%
Depreciation	451	3,225	4,000	775	19.4%
Contractual services	<u>448,231</u>	<u>3,136,332</u>	<u>5,400,000</u>	<u>2,263,668</u>	<u>41.9%</u>
Total Expenses	<u>480,499</u>	<u>3,373,826</u>	<u>5,811,500</u>	<u>2,437,674</u>	<u>41.9%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (1,914)</u>	<u>\$ 1,839</u>	<u>\$ -</u>	<u>\$ 1,839</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 1,000	\$ 1,000	
Office equipment	-	-	-	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – January 2011

Drop Off Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 53,447	\$ 363,166	\$ 585,000	\$ (221,834)	-37.9%
Materials Sales Rebate	(1,086)	17,461	33,000	(15,539)	-47.1%
Interest on Investments	29	258	2,965	(2,707)	-91.3%
Total Revenues	<u>52,390</u>	<u>380,885</u>	<u>620,965</u>	<u>(240,080)</u>	<u>-38.7%</u>
<i>Expenses:</i>					
Personnel services	496	3,389	5,910	2,521	42.7%
Fringe benefits	106	777	1,520	743	48.9%
Professional services	119	916	1,400	484	34.6%
Repairs and maintenance	9	58	115	57	49.6%
Advertising and promotions	-	30	250	220	88.0%
Materials and supplies	8	42	150	108	72.0%
Other services and charges	72	489	870	381	43.8%
Leases	109	748	1,000	252	25.2%
Contractual services	53,446	363,165	585,000	221,835	37.9%
Materials sales rebate	2,378	13,082	24,750	11,668	47.1%
Total Expenses	<u>56,743</u>	<u>382,696</u>	<u>620,965</u>	<u>238,269</u>	<u>38.4%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (4,353)</u>	<u>\$ (1,811)</u>	<u>\$ -</u>	<u>\$ (1,811)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – January 2011

Municipal Solid Waste Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 318,583	\$ 2,231,357	\$ 3,890,325	\$ (1,658,968)	-42.6%
Customer Service Assessment	2,281	15,972	29,500	(13,528)	-45.9%
Contract Admin Costs	330	2,780	3,000	(220)	-7.3%
Interest on Investments	<u>852</u>	<u>4,920</u>	<u>25,465</u>	<u>(20,545)</u>	<u>-80.7%</u>
Total Revenues	<u>322,046</u>	<u>2,255,029</u>	<u>3,948,290</u>	<u>(1,693,261)</u>	<u>-42.9%</u>
Expenses:					
Personnel services	2,412	16,550	29,035	12,485	43.0%
Fringe benefits	632	4,667	8,455	3,788	44.8%
Professional services	525	5,130	7,170	2,040	28.5%
Repairs and maintenance	-	317	640	323	50.5%
Advertising and promotions	-	182	-	(182)	99.0%
Materials and supplies	107	584	1,135	551	48.5%
Other services and charges	428	2,883	5,145	2,262	44.0%
Leases	395	2,702	4,585	1,883	41.1%
Depreciation	179	1,286	1,800	514	28.6%
Contractual Services	<u>318,583</u>	<u>2,231,357</u>	<u>3,890,325</u>	<u>1,658,968</u>	<u>42.6%</u>
Total Expenses	<u>323,261</u>	<u>2,265,658</u>	<u>3,948,290</u>	<u>1,682,632</u>	<u>42.6%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (1,215)</u>	<u>\$ (10,629)</u>	<u>\$ -</u>	<u>\$ (10,629)</u>	
Capital Outlay:					
Computer equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	
Office equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – January 2011

Other Special Projects

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 163,956	\$ 1,537,725	\$ 3,760,000	\$ (2,222,275)	-59.1%
Materials Sales Rebate	14,441	200,689	155,000	45,689	29.5%
Interest on Investments	<u>333</u>	<u>2,031</u>	<u>13,905</u>	<u>(11,874)</u>	<u>-85.4%</u>
Total Revenues	<u>178,730</u>	<u>1,740,445</u>	<u>3,928,905</u>	<u>(2,188,460)</u>	<u>-55.7%</u>
Expenses:					
Personnel services	300	2,250	4,000	1,750	43.8%
Fringe benefits	23	172	310	138	44.5%
Professional services	675	5,065	7,410	2,345	31.6%
Repairs and maintenance	50	309	655	346	52.8%
Advertising and promotions	-	51	-	(51)	100.0%
Materials and supplies	44	230	850	620	72.9%
Other services and charges	74	522	930	408	43.9%
Contractual services	163,955	1,537,718	3,760,000	2,222,282	59.1%
Materials sales rebate	<u>14,440</u>	<u>200,773</u>	<u>154,750</u>	<u>(46,023)</u>	<u>-29.7%</u>
Total Expenses	<u>179,561</u>	<u>1,747,090</u>	<u>3,928,905</u>	<u>2,181,815</u>	<u>55.5%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (831)</u>	<u>\$ (6,645)</u>	<u>\$ -</u>	<u>\$ (6,645)</u>	

ADMINISTRATIVE

President's Day

The CVWMA staff will observe President's Day on Monday, February 21. CVWMA programs are not impacted by this holiday. The Call Center will be operational during normal working hours to respond to customer issues for the Curbside Recycling and Municipal Solid Waste Programs.

Upcoming Meetings

The following is a listing of upcoming CVWMA meetings:

Executive Committee	March 7, 2011	2:00 pm
Technical Advisory Committee (Trip to Creative Recycling Facility)	March 3, 2011	8:00 am
Board of Directors (Richmond)	March 18, 2011	9:00 am