



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS' MEETING AGENDA  
FRIDAY, JUNE 17, 2011  
2104 W. LABURNUM AVENUE  
RICHMOND, VIRGINIA**

**CALL TO ORDER**

**9:00 a. m.**

**CHAIRMAN'S AGENDA**

**CERTIFICATION OF QUORUM**

<b>ITEM NO.</b>	<b>Page(s)</b>
1. Public Comment Period	
2. Minutes of the Regular Meeting of May 20, 2011	<b>3 - 11</b>
3. Chairman's Report Recognition of Employee with 10 Years of Service	<b>12</b>
4. Nominating Committee Report Election of Officers for Fiscal Year 2011-2012	<b>12</b>

**STAFF AGENDA**

<b>ITEM NO.</b>	
5. Curbside Recycling Program	
6. Curbside Value Partnership	
7. Municipal Solid Waste (MSW) Program	
8. Operations	
9. Technical Advisory Committee (TAC) Report	
10. Public Information	
11. Financial Reports for May 2011	<b>13 - 19</b>



**12. Administrative**

Upcoming Meetings:

Executive Committee	Tuesday, July 5, 2011	2:00 p.m.
Technical Advisory Committee (TAC)	July 7, 2011	9:00 a.m.
Curbside Value Partnership Meeting	July 20, 2011	9:30 a.m.
Board of Directors (Petersburg)	July 15, 2011	Cancelled
Technical Advisory Committee (TAC)	August 4, 2011	9:00 a.m.
Executive Committee	August 8, 2011	2:00 p.m.
Board of Directors (Richmond)	August 19, 2011	9:00 a.m.

**OLD/NEW BUSINESS**

**ADJOURNMENT**

**MINUTES OF THE REGULAR MEETING OF MAY 20, 2011**

The minutes of the regular Board of Directors meeting held May 20, 2011 are presented for your consideration and approval.

**Recommended Action:** Approve minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING  
MAY 20, 2011  
MINUTES  
2104 W. LABURNUM AVENUE  
RICHMOND, VIRGINIA**

**MEMBERS/ALTERNATES PRESENT**

**Voting:**

Mark Kukoski (M-Richmond), Chairman  
Gentry Bell (M-Henrico), Vice-Chairman  
Matthew D. Benka (M-Richmond), Treasurer  
Steve Chidsey (M-Hanover), Secretary  
Leigh Dunn (M-Goochland), Director  
Marcia R. Phillips (M-Chesterfield), Past Chair  
Robert L. Dunn (M-Chesterfield)  
William E. Henley (A-Colonial Heights)  
Marcia E. Kelley (M-Henrico)  
Robert C. Whiteman (M-Henrico)  
John Fountain (A-Hopewell)  
James H. Burrell (M-New Kent)  
William Riggleman (A-Petersburg)

**MEMBERS/ALTERNATES NOT PRESENT**

Jack Miniclier (M-Charles City)  
John T. Bragg (A-Charles City)  
Robert C. Key (M-Chesterfield)  
Dr. Sheryl D. Bailey (A-Chesterfield)  
Jeff T. Howard (A-Chesterfield)  
Charlie E. Dane (A-Chesterfield)  
Tom Mattis (M-Colonial Heights)  
Paul E. Drumwright (A-Goochland)  
Robert Setliff (M-Hanover)  
Michael Flagg (A-Hanover)  
Steve Herzog (A-Hanover)  
William I. Mawyer, Jr. (A-Henrico)  
Arthur D. Petrini (A-Henrico)  
Phillip E. Elliott (M-Hopewell)  
James Tacosa (A-New Kent)  
Michael D. Briddell (M-Petersburg)  
Elliot Danburg (M-Powhatan)  
Christopher Rapp (A-Powhatan)  
Bill Hamby, Jr. (M-Prince George)

**Non-Voting:**

Steve Yob (A-Henrico)

**Staff:**

Kimberly A. Hynes, Executive Director  
Bernard B. Harris, Director of Operations  
Nan B. Downey, Director of Administration and Finance  
Nancy W. Drumheller, Public Information Coordinator  
Reginald D. Thompson, Operations Technician  
Valerie Pegues-Johnson, Administrative Assistant

**Guest:**

David Sutton, Prince George County  
Jason St.Clair, Chesterfield County

With a quorum in attendance, Chairman M. Kukoski (M-Richmond) called the meeting to order at 9:00 a.m.

## **CHAIRMAN'S AGENDA**

### **Item No. 1: Public Comment Period**

Chairman Kukoski opened the floor to receive public comment. With no requests from the public to address the Board, Chairman Kukoski closed the public comment period.

### **Item No. 2: Minutes of the Regular Meeting of April 15, 2011**

A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. J. Fountain (A-Hopewell), and carried that the minutes of the April 15, 2011, Central Virginia Waste Management Authority (CVWMA) Board of Directors' meeting be approved as submitted.

### **Item No. 4: Nominating Committee Report**

Mrs. M. R. Phillips (M-Chesterfield), Immediate Past Chair presented the slate of officers for the ensuing fiscal year. It is the consensus recommendation of herself, Mrs. M. Kelley (M-Henrico) and Mr. J. Fountain (A-Hopewell) that the nominations are as follows: Chairman, Mr. M. Kukoski (M-Richmond); Vice-Chairman, Mr. S. Chidsey (M-Hanover); Secretary, Mr. G. Bell (M-Henrico); Treasurer, Mr. M. Benka (M-Richmond); and Director, Ms. L. Dunn (M-Goochland).

It was noted that the election would be held at the June 17, 2011, Board of Directors' meeting, at which time, any Board member may make additional nominations.

### **Item 4A: Audit Committee Report**

Mr. M. Benka (M-Richmond), Treasurer reported that the CVWMA Audit Committee met on Thursday, May 19, 2011 with CVWMA staff and Mr. John B. Montoro, partner in the office of Cherry Bekaert & Holland LLP (CBH), CVWMA's audit firm. Mr. Benka commented that Authority staff continues to do an exceptional job in financial reporting. He asserted that meeting discussions included the sustainability of the organization and usage of the Authority's interest income and reserve fund. Mr. Benka informed the Board that over the past two years, the Authority has had to use the reserve funds to deal with the decline in revenue. The Audit Committee will be reviewing options for increasing revenue that would avoid utilizing the reserve funds.

Concluding, Mr. Benka informed the Board that the committee will present the Board with recommendations at the June 17 Board of Directors meeting. He informed the Board that comments or questions be forwarded to either him or Mrs. K. Hynes, CVWMA Executive Director.

## STAFF AGENDA

### **Item No. 5: Consideration of Resolution 11-14: Appropriating Sponsorship Funds for 2011 Collection Schedule**

Mrs. N. B. Downey, Director of Administration and Finance, directed the Board's attention to pages 15-16 of the agenda package. She reported that the CVWMA received sponsorship funds of \$10,000 from Dominion Resources for the 2011 curbside collection schedule. She asserted that **Resolution 11-14** will appropriate the funds in the curbside project fund for that sponsorship.

Chairman Kukoski opened the floor to a motion to approve **Resolution 11-14**. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. G. Bell (M-Henrico), Vice-Chairman, and carried that **Resolution 11-14** be approved as submitted.

### **Item No. 6: Consideration of Resolution 11-15: Amending the 2011 General Operating, Curbside Project and Municipal Solid Waste Fund Budgets**

Mrs. N. B. Downey, directing the Board's attention to pages 17-18 of the agenda package reported that CVWMA staff has reviewed revenues and expenses by line item and made projections through the end of the fiscal year. She went on to report that each line item has been compared to budget and necessary transfers in excess of \$1,000 in the 2011 Operating Budget have been identified. Mrs. Downey went on to report that all transfers are between line items and are within total budget in all funds. She noted that there are no transfers in excess of \$1,000 in the Drop-off Fund or the Other Special Project Funds.

Continuing, Mrs. Downey reported that in the General Operating Fund, a transfer of \$2,850 is needed in the Virginia Retirement Systems (VRS) line item. This transfer is needed due to the increase in retirement cost not anticipated during the budget preparation. Mrs. Downey went on to report that in the General Operating Fund, a transfer of \$2,350 is needed and in the Curbside Fund, a transfer of \$2,500 is needed for computer support. Mrs. Downey asserted that the Authority's computer network system is being hosted remotely and that the transfer is needed to cover some of the startup cost. She noted that capital cost and depreciation have decreased significantly since this change. The Authority ended its backup services contract for the old server. Mrs. Downey added that this has resulted in some additional costs this year that will not be incurred in the future.

Proceeding, Mrs. Downey reported that in the Curbside Fund, a transfer of \$1,350 is needed in the Gas, Oil & Lube line item due to the increase in gas prices. She added that a transfer of \$14,000 in the Curbside Fund and \$1,500 in the Municipal Solid Waste (MSW) Fund from the Regular Salaries & Wages to Part-time Salaries and Wages is needed due to the hiring of a part-time employee to replace a full-time employee. Mrs. Downey noted that there will be more than enough funds available in the Regular Salaries line item to cover this transfer.

Concluding, Mrs. Downey reported that the transfers requested are all within total budget in all funds and will come from excess funds budgeted in other line items. She noted that no funds will come from the Authority's reserve fund. All other budget shortfalls fall under the authority of the Executive Director and will be reviewed by the CVWMA Audit Committee and auditors.

Chairman Kukoski opened the floor to a motion to approve **Resolution 11-15**. A motion was made by Mr. J.H. Burrell (M-New Kent), seconded by Mrs. M. R. Phillips (M-Chesterfield) Past Chair, and carried that **Resolution 11-15** be approved as submitted.

### **Item No. 7: Curbside Recycling Program**

Mr. B. Harris, Director of Operations, reported that April was an off month for the Authority's curbside program asserting that nearly all program metrics were down from last year. The April collection total was 2,643 tons; down 4.9 percent from April 2010. Mr. Harris added that the decline was across the board as collections in all seven participating localities were down from April 2010.

Proceeding, Mr. Harris reported that year-to-date, 27,992 tons have been collected, off by 2.2 percent from prior year. Mr. Harris commented that it appears that the year will finish close to the fiscal year 2008 total of 33.8 thousand tons. He added that Chesterfield accounts for 80 percent of the volume differential from last year. Mr. Harris went on to report that the set-out rate was down in the current month to 37.8 percent.

Mr. Harris reminded the Board of Mr. R. L. Dunn's (M-Chesterfield) comment during the April 15 meeting where he commented that Chesterfield set-out rate would be higher if the opt-outs were removed from the eligible households in the calculation. Mr. Harris asserted that after calculating numbers for all eligible households, year-to-date, Chesterfield set-out rate is at 39.6 percent. He noted that if 11,500 opt-outs were excluded from the calculation, the set-out rate would be at 45.1 percent; a difference of 5.5 percent.

Continuing, Mr. Harris reported that bin requests are down from last year; 814 in April 2011 compared to 922 last April. He added that Tidewater Fibre Corporation's (TFC) service recovered well following a few not so favorable days at the start of the month. There were a reported 334 misses for the month compared to 305 in April 2010. TFC had no penalties for missed collections during the month. Mr. Harris stated that for the month of May to date, misses are up a little from the last two months, but still reasonable.

Concluding, Mr. Harris reported that the County of Goochland is adding several subdivisions with a total of 189 households increasing the program total to 1,146. Hanover County has added the Knollwood subdivision with its 77 households for a total of 2,837 households in the program.

### **Item No. 8: Municipal Solid Waste (MSW) Program**

Mr. R. Thompson, Operations Technician, reported that the month of April was not a good month for Allied Waste who finished the month with 356 missed collections and \$490 in penalties. Mr. Thompson noted that at times, the company experienced heavy volumes of trash at the beginning of the week and that by the end of the week had fallen behind carrying routes over to the following day. Mr. Thompson asserted that 200 of the 356 misses were from the City of Petersburg whose trash collection days are Thursday and Friday.

Concluding, Mr. Thompson noted that Allied Waste is in the process of hiring additional staff and adding an additional truck to help with the heavy trash collection volumes.

Mr. M. D. Benka (M-Richmond) Treasurer asked if the penalty amount is stipulated in the service contract. Mr. Harris responded affirmatively.

Mr. Harris reported that the MSW contract for residential collection in Colonial Heights expires on June 30, 2012. He asserted that discussed was a possible contract renewal or doing a Request for Proposals (RFP). Colonial Heights is considering the renewal option and it is anticipated that the city will render its decision following the June 21st City Council work session. Mr. Harris concluded that Authority staff will update the Board on any new information.

### **Item No. 9: Operations and Program Statistics**

Mr. Harris, directing the Board's attention to a copy of the April Program Statistics Report placed at each seat, reported that fiscal year-to-date, tonnage in the Drop-off Program is similar to the Curbside Program in that it is down from the previous year by 3.3 percent. He asserted that excluding the decline in Henrico County totals because of site closings, the rest of the program is at an even level overall. Mr. Harris went on to report that decals for the 30-yard roll off recycling containers have been ordered and are being delivered to Container First Services, who will begin repainting and re-decating.

Continuing, Mr. Harris reported that the Solid Waste Management Plan Amendment 6 was forwarded to the Department of Environmental Quality (DEQ) for review. The DEQ requested additional information on the anticipated landfill life with the expansion. Mr. Harris asserted that the information was received from Republic, forwarded, and that Authority staff anticipates receiving a response sometime during the upcoming weeks.

Mr. Harris then reported on 2011 spring eCycling events. He asserted that about 62,000 pounds of electronics were collected and that since November 2004, member localities have held 73 events and collected 904,238 pounds (452 tons) of eWaste.

Concluding, Mr. Harris reported that the May Technical Advisory Committee (TAC) meeting was canceled and that the next meeting is scheduled for June 2, 2011.

### **Item No. 10: Public Information**

#### ***Outreach***

Mrs. N. Drumheller, Public Information Coordinator, directing the Board's attention to a PowerPoint slide, provided the Board with an update on Authority staff's work with the Curbside Value Partnership (CVP). She asserted that she and Mrs. S. Feaser, CVWMA Public Information Assistant discussed public outreach venues with representative's of CVP, the international communications firm, Hill & Knowlton on May 11, 2011. This discussion included media contacts, specific locality contacts of Authority staff, and other third party contacts to aid in promoting the campaign messaging.

Mrs. Drumheller went on to report that she and Mrs. Feaser are in the process of compiling additional information regarding active homeowner associations. Arrangements are being made for a "kick-off" planning meeting to be held sometime in June or July. Mrs. Drumheller noted that members of the Curbside Advisory Education Committee, local public relation professionals, educators in member localities participating in the curbside program, and account representatives with local television and print media will attend.

The meeting will provide information on the project mission, goals, and anticipated timeframe for getting the message out to increase program participation and volume. Mrs. Drumheller encouraged Board members to attend.

### ***Earth Day 2011***

Mrs. Drumheller reported that to increase the outreach efforts, Authority staff participated in several Earth Day events. She added that Authority staff attended several events during the month of April in support of Earth Day. Mrs. Drumheller provided the Board with outreach comparison information for April 2010 and April 2011.

Proceeding, Mrs. Drumheller reported that CVWMA has seen an increase in requests for educational materials from the City of Richmond and Chesterfield County. She noted that 27 percent of educational materials requested were from these localities and that 15 percent of the requests came from Henrico, and 11 percent from Hanover County.

### ***Waste Reduction News***

Continuing, Mrs. Drumheller reported that the Authority's electronic newsletter, *Waste Reduction News*, was sent out on May 2. Newsletter articles include information on recycling at the curb, the Memorial Day holiday service delay, and Earth911 Web site information for recycling CFLs locally.

### ***MRF Tour***

Moving on, Mrs. Drumheller reported that Authority staff and representatives from Powhatan participated in the May 19 tour of the materials recovery facility in Chester, Virginia. Participants included Mr. E. Danburg (M-Powhatan), and 12 members from Powhatan's local government and anti litter committee.

Mrs. Drumheller informed the Board that if they knew of any elected officials or other persons in their respective locality interested in visiting the facility to contact her for scheduling a day and time.

### ***CVWMA Press Release***

Mrs. Drumheller reported that the CVWMA will be issuing a press release regarding the Memorial Day holiday service delay.

### ***James River Regional Cleanup Day***

Concluding, Mrs. Drumheller, directing the Board's attention to information on the 12<sup>th</sup> Annual James River Regional Cleanup placed at each seat, reported that the event is scheduled for Saturday, June 11 from 9:00 a.m. to 1 p.m. She noted that several member jurisdictions have hosted sites and that the cities of Hopewell and Petersburg have added a cleanup site. Mrs. Drumheller added that volunteers are needed and that if anyone was interested or knew of anyone who may be interested to contact the James River Advisory Council at [jrvc-va.org](http://jrvc-va.org).

### **Item No. 11: Financial Reports for April 2011**

Mrs. N. Downey, Director of Administration and Finance, directed the Board's attention to pages 19-25 of the agenda package, which displays the financial reports for April 2011. Mrs. Downey

reported that the financial reports are consistent with previous months and the Authority continues to remain within total budget in all funds as of April 30, 2011. The CVWMA has a combined net income of about \$64,000 year-to-date.

A motion was made by Mr. R. L. Dunn (M-Chesterfield), seconded by Mr. G. Bell (M-Henrico), and carried that the Financial Reports for April 2011 be approved, accepted, and filed as submitted.

**Item No. 12: Administrative**

Mrs. Hynes reminded the Board to be on the lookout for the “kick-off” meeting of the CVP and that the Authority is looking at financial stability as stated by Mr. M. Benka (M-Richmond), Treasurer earlier during the meeting. She asserted that some reliance was placed on Authority investment income over the years. Although reliance has been significantly reduced in recent years, it is not sufficient to cover operating costs. She asserted that the CVWMA Executive Committee will discuss options for increasing revenue to avoid utilizing reserve funds in the upcoming years.

***Holiday Schedule***

Mrs. Hynes announced that the CVWMA Administrative offices will be closed on Monday, May 30 in observance of *Memorial Day*. She noted that collection for the curbside recycling and the municipal solid waste collection services will be delayed one day through Saturday, June 4. The CVWMA Call Center will be working through Saturday to provide customer service to residents.

***Upcoming Meetings***

Mrs. Hynes noted that the following meetings are scheduled for the upcoming month:

Technical Advisory Committee	June 2, 2011	9:00 am
Executive Committee	June 6, 2011	2:00 pm
Board of Directors - Richmond	June 17, 2011	9:00 am

**Old/New Business**

With no further business to come before the Board, Chairman Kukoski opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:28 a.m. The motion was made by Mr. R. L. Dunn (M-Chesterfield), seconded by Mr. R. C. Whiteman (M-Henrico), and carried that the May 20, 2011 Board of Directors’ meeting be adjourned.



**CERTIFICATE**

I, Mark Kukoski, Chairman of CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the May 20, 2011 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., June 17, 2011. Given under my hand and seal of the CVWMA this 17<sup>th</sup> day of June 2011.

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**Mark Kukoski, Chairman**

**RECOGNITION OF EMPLOYEES WITH 10 YEARS OF SERVICE**

We would like to recognize the following employee for serving the Central Virginia Waste Management Authority for 10 years:

**Carolyn Bagby, Customer Service Representative**

Carolyn began with the CVWMA June 17, 2001 as a part-time customer service representative. She served part-time as a customer service representative until June of 2002 when she became full time. Carolyn responds to customer inquiries, service related issues, works diligently to help resolve problems, and creates a positive image of the CVWMA. Carolyn has established effective working relationships with staff. We appreciate Carolyn's dedicated service to the Authority.

**NOMINATING COMMITTEE REPORT**

*Election of Officers for 2011 - 2012*

The Nominating Committee presented a slate of officers at the Friday, May 20, 2011, Board meeting for the ensuing fiscal year. The following members have been nominated to serve as officers of the Central Virginia Waste Management Authority for fiscal year 2011-12 by recommendation of Mrs. M. Phillips (M-Chesterfield), Mrs. M. Kelley (M-Henrico), and Mr. J. Fountain (A-Hopewell):

Chair	Mr. Mark Kukoski (M-Richmond)
Vice-Chair	Mr. Stephen E. "Steve" Chidsey (M-Hanover)
Treasurer	Mr. Matthew D. Benka (M-Richmond)
Secretary	Mr. Gentry Bell (M-Henrico)
Director	Ms. Leigh Dunn (M-Goochland)

The elections will be held at the Friday, June 17, 2011, Board of Directors meeting, at which time, any Board member may make additional nominations.

The terms of the elected officers will begin July 1, 2011, with the installation process scheduled for the first regular meeting in the new fiscal year.

**FINANCIAL REPORTS FOR MAY 2011**

The financial reports for May 2011 are hereby submitted for review and consideration. The reports reflect the results of operations in the General Operating Fund, Curbside, Drop Off, MSW and Other Special Project Funds. The CVWMA has a combined net income of about \$17,000 for administration, operations and public information for the remainder of the fiscal year. All transfers approved at the May Board of Directors meeting have been incorporated in this month's financial reports. In addition, the decals for the drop off containers have been purchased and the cost has been recorded in the May financial reports as appropriated at the May Board of Directors' meeting.

**Recommended Action:** Approval of the May 2011 Financial Reports.

Attachment.

**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses By Fund**  
**July 2010 – May 2011**

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**Summary - All Funds**

	<u>Total</u> <u>Revenues</u>	<u>Total</u> <u>Expenses</u>	<u>Transfers</u> <u>In (Out)</u>	<u>Totals</u>
General Operating Fund	\$ 523,922	\$ 489,387	\$ -	\$ 34,535
Curbside Project Fund	5,310,269	5,292,892	-	17,377
Drop-Off Project Fund	589,688	600,043	-	(10,355)
Municipal Solid Waste Fund	3,546,025	3,561,978	-	(15,953)
CFC/HCFC	19,364	19,470	-	(106)
Special Waste Collections	160,913	160,789	-	124
Waste Tire Fund	43,765	43,907	-	(142)
Appliance and Scrap Metal Hauling	325,485	325,788	-	(303)
Other Projects	25,350	25,350	-	-
Yard Waste Projects	378,556	380,152	-	(1,596)
Waste Transfer & Disposal	<u>1,925,175</u>	<u>1,932,006</u>	<u>-</u>	<u>(6,831)</u>
<b><i>Totals</i></b>	<b><u>\$ 12,848,512</u></b>	<b><u>\$ 12,831,762</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 16,750</u></b>

<b><i>Capital Outlay:</i></b>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>	<u>Variance</u>
Computer equipment	\$ 2,020	\$ 2,020	\$ 1,000	\$ (1,020)
Office equipment	-	-	1,500	\$ 1,500
<b><i>Total Capital Outlay</i></b>	<b><u>\$ 2,020</u></b>	<b><u>\$ 2,020</u></b>	<b><u>\$ 2,500</u></b>	<b><u>\$ 480</u></b>

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July 2010 – May 2011**

**General Operating Fund**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<b>Revenues:</b>					
Annual Gov't Assessments	\$ -	\$ 508,688	\$ 508,690	\$ (2)	0.0%
Miscellaneous/Other	-	11,300	12,300	(1,000)	-8.1%
Interest on Investments	226	3,934	11,100	(7,166)	-64.6%
Sponsorships and Grants	-	-	-	-	0.0%
<b>Total Revenues</b>	<u>226</u>	<u>523,922</u>	<u>532,090</u>	<u>(8,168)</u>	<u>-1.5%</u>
<b>Expenses:</b>					
Personnel services	27,580	298,187	324,740	26,553	8.2%
Fringe benefits	7,712	83,832	91,270	7,438	8.1%
Professional services	1,646	29,525	31,700	2,175	6.9%
Repairs and maintenance	285	2,218	2,650	432	16.3%
Advertising and promotions	100	1,431	1,250	(181)	-14.5%
Materials and supplies	954	3,967	4,260	293	6.9%
Other services and charges	1,040	20,772	23,105	2,333	10.1%
Leases	3,152	34,246	37,115	2,869	7.7%
Depreciation	1,355	15,209	16,000	791	4.9%
<b>Total Expenses</b>	<u>43,824</u>	<u>489,387</u>	<u>532,090</u>	<u>42,703</u>	<u>8.0%</u>
<b>Transfers In (Out)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Totals</b>	<u>\$ (43,598)</u>	<u>\$ 34,535</u>	<u>\$ -</u>	<u>\$ 34,535</u>	
<b>Capital Outlay:</b>					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ -	\$ -	
Office equipment	1,020	1,020	1,500	\$ 480	
Vehicular equipment	-	-	-	\$ -	
<b>Total Capital Outlay</b>	<u>\$ 1,020</u>	<u>\$ 1,020</u>	<u>\$ 1,500</u>	<u>\$ 480</u>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July 2010 – May 2011**

**Curbside Project Fund**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<b>Revenues:</b>					
Project Service Fees	\$ 455,971	\$ 4,955,917	\$ 5,400,000	\$ (444,083)	-8.2%
Public Relations Assessment	15,041	164,927	185,000	(20,073)	-10.9%
Customer Service Assessment	15,297	168,047	196,000	(27,953)	-14.3%
Contract Admin Costs	-	1,115	1,000	115	11.5%
Sponsorships and Grants	-	10,000	10,000	-	0.0%
Interest on Investments	919	10,263	29,500	(19,237)	-65.2%
<b>Total Revenues</b>	<u>487,228</u>	<u>5,310,269</u>	<u>5,821,500</u>	<u>(511,231)</u>	<u>-8.8%</u>
<b>Expenses:</b>					
Personnel services	13,333	149,697	168,310	18,613	11.1%
Fringe benefits	3,895	43,109	51,335	8,226	16.0%
Professional services	1,132	21,135	22,715	1,580	7.0%
Repairs and maintenance	240	1,469	1,765	296	16.8%
Advertising and promotions	4,501	32,994	75,000	42,006	56.0%
Materials and supplies	(361)	4,393	7,225	2,832	39.2%
Other services and charges	895	53,484	62,655	9,171	14.6%
Leases	2,423	26,080	28,495	2,415	8.5%
Depreciation	309	4,602	4,000	(602)	-15.1%
Contractual services	455,970	4,955,929	5,400,000	444,071	8.2%
<b>Total Expenses</b>	<u>482,337</u>	<u>5,292,892</u>	<u>5,821,500</u>	<u>528,608</u>	<u>9.1%</u>
<b>Transfers In (Out)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Totals</b>	<u>\$ 4,891</u>	<u>\$ 17,377</u>	<u>\$ -</u>	<u>\$ 17,377</u>	
<b>Capital Outlay:</b>					
Computer equipment	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	
Office equipment	-	-	-	\$ -	
<b>Total Capital Outlay</b>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ -</u>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July 2010 – May 2011**

**Drop Off Project Fund**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<b>Revenues:</b>					
Project Service Fees	\$ 50,173	\$ 558,939	\$ 585,000	\$ (26,061)	-4.5%
Materials Sales Rebate	3,798	30,274	33,000	(2,726)	-8.3%
Interest on Investments	<u>38</u>	<u>475</u>	<u>2,965</u>	<u>(2,490)</u>	<u>-84.0%</u>
<b>Total Revenues</b>	<u>54,009</u>	<u>589,688</u>	<u>620,965</u>	<u>(31,277)</u>	<u>-5.0%</u>
<b>Expenses:</b>					
Personnel services	486	5,270	5,910	640	10.8%
Fringe benefits	106	1,197	1,520	323	21.3%
Professional services	72	1,252	1,400	148	10.6%
Repairs and maintenance	11	96	115	19	16.5%
Advertising and promotions	7,901	7,948	9,250	1,302	14.1%
Materials and supplies	4	49	150	101	67.3%
Other services and charges	84	788	870	82	9.4%
Leases	112	1,200	1,000	(200)	-20.0%
Contractual services	50,173	558,939	585,000	26,061	4.5%
Materials sales rebate	<u>2,375</u>	<u>23,304</u>	<u>24,750</u>	<u>1,446</u>	<u>5.8%</u>
<b>Total Expenses</b>	<u>61,324</u>	<u>600,043</u>	<u>629,965</u>	<u>29,922</u>	<u>4.7%</u>
<b>Transfers In (Out)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Totals</b>	<u>\$ (7,315)</u>	<u>\$ (10,355)</u>	<u>\$ (9,000)</u>	<u>\$ (1,355)</u>	

**Central Virginia Waste Management Authority  
Statement of Revenues and Expenses – Budget and Actual  
July 2010 – May 2011**

**Municipal Solid Waste Fund**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<b>Revenues:</b>					
Project Service Fees	\$ 321,999	\$ 3,509,695	\$ 3,890,325	\$ (380,630)	-9.8%
Customer Service Assessment	2,263	25,028	29,500	(4,472)	-15.2%
Contract Admin Costs	490	3,740	3,000	740	24.7%
Interest on Investments	<u>641</u>	<u>7,562</u>	<u>25,465</u>	<u>(17,903)</u>	<u>-70.3%</u>
<b>Total Revenues</b>	<u>325,393</u>	<u>3,546,025</u>	<u>3,948,290</u>	<u>(402,265)</u>	<u>-10.2%</u>
<b>Expenses:</b>					
Personnel services	2,376	25,748	29,035	3,287	11.3%
Fringe benefits	629	7,159	8,455	1,296	15.3%
Professional services	323	6,878	7,170	292	4.1%
Repairs and maintenance	63	527	640	113	17.7%
Advertising and promotions	-	182	-	(182)	99.0%
Materials and supplies	92	926	1,135	209	18.4%
Other services and charges	492	4,646	5,145	499	9.7%
Leases	403	4,332	4,585	253	5.5%
Depreciation	137	1,885	1,800	(85)	-4.7%
Contractual Services	<u>321,999</u>	<u>3,509,695</u>	<u>3,890,325</u>	<u>380,630</u>	<u>9.8%</u>
<b>Total Expenses</b>	<u>326,514</u>	<u>3,561,978</u>	<u>3,948,290</u>	<u>386,312</u>	<u>9.8%</u>
<b>Transfers In (Out)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Totals</b>	<u>\$ (1,121)</u>	<u>\$ (15,953)</u>	<u>\$ -</u>	<u>\$ (15,953)</u>	
<b>Capital Outlay:</b>					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ -	\$ -	
Office equipment	\$ -	\$ -	\$ -	\$ -	
<b>Total Capital Outlay</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July 2010 – May 2011**

**Other Special Projects**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 255,568	\$ 2,474,073	\$ 3,760,000	\$ (1,285,927)	-34.2%
Materials Sales Rebate	60,718	401,491	155,000	246,491	159.0%
Interest on Investments	<u>251</u>	<u>3,044</u>	<u>13,905</u>	<u>(10,861)</u>	<u>-78.1%</u>
<b>Total Revenues</b>	<u>316,537</u>	<u>2,878,608</u>	<u>3,928,905</u>	<u>(1,050,297)</u>	<u>-26.7%</u>
<i>Expenses:</i>					
Personnel services	300	3,600	4,000	400	10.0%
Fringe benefits	23	275	310	35	11.3%
Professional services	407	6,932	7,410	478	6.5%
Repairs and maintenance	63	520	655	135	20.6%
Advertising and promotions	-	51	-	(51)	100.0%
Materials and supplies	17	353	850	497	58.5%
Other services and charges	75	822	930	108	11.6%
Contractual services	255,567	2,474,061	3,760,000	1,285,939	34.2%
Materials sales rebate	<u>60,075</u>	<u>400,848</u>	<u>154,750</u>	<u>(246,098)</u>	<u>-159.0%</u>
<b>Total Expenses</b>	<u>316,527</u>	<u>2,887,462</u>	<u>3,928,905</u>	<u>1,041,443</u>	<u>26.5%</u>
<b>Transfers In (Out)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Totals</b>	<u>\$ 10</u>	<u>\$ (8,854)</u>	<u>\$ -</u>	<u>\$ (8,854)</u>	