



CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS' MEETING AGENDA
FRIDAY, JUNE 18, 2010
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA

CALL TO ORDER **9:00 a. m.**

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

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13. Consideration of **Resolution 10-19**: Electing to pick up the full 5 Percent Member Contribution for New Employees **26 - 27**

15. Administrative

Upcoming Meetings:

Technical Advisory Committee (TAC)	July 1, 2010	Cancelled
Executive Committee	Tuesday, July 6, 2010	2:00 p.m.
Board of Directors (Petersburg)	July 16, 2010	Cancelled
Technical Advisory Committee (TAC)	August 5, 2010	9:00 a.m.
Executive Committee	August 9, 2010	TBD
Board of Directors (Richmond)	August 20, 2010	9:00 a.m.

OLD/NEW BUSINESS

ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF MAY 21, 2010

The minutes of the regular Board of Directors meeting held May 21, 2010 are presented for your consideration and approval.

Recommended Action: Approve minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING
MAY 21, 2010
MINUTES
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

Marcia R. Phillips (M-Chesterfield), Chairman
Mark Kukoski (M-Richmond), Vice-Chairman
Elliot Danburg (M-Powhatan), Secretary
Leigh Dunn (M-Goochland), Director
Jack Miniclier (M-Charles City)
Robert L. Dunn (M-Chesterfield)
Robert C. Key (A-Chesterfield)
Steve Chidsey (M-Hanover)
Michael Flagg (A-Hanover)
Robert C. Whiteman (M-Henrico)
William I. Mawyer, Jr. (A-Henrico)
John Fountain (M-Hopewell)
James H. Burrell (M-New Kent)

MEMBERS/ALTERNATES NOT PRESENT

Matthew D. Benka (M-Richmond), Treasurer
Marcia E. Kelley (M-Henrico), Immediate Past Chair
W.C. Lawing (M-Ashland)
Josh Farrar (A-Ashland)
John T. Bragg (A-Charles City)
Charles E. Dane (A-Chesterfield)
William E. Henley (A-Colonial Heights)
Paul E. Drumwright (A-Goochland)
Robert Setliff (M-Hanover)
Steve Herzog (A-Hanover)
Gentry Bell (M-Henrico)
Arthur D. Petrini (A-Henrico)
Phillip E. Elliott (M-Hopewell)
James Tacosa (A-New Kent)
Michael D. Briddell (M-Petersburg)
Christopher Rapp (A-Powhatan)
Bill Hamby, Jr. (A-Prince George)
Dexter White (M-Richmond)

Non-Voting:

Howard Heltman (A-Chesterfield)
Steve Yob (A-Henrico)
Christopher Rapp (A-Powhatan)

Staff:

Kimberly A. Hynes, Executive Director
Bernard B. Harris, Director of Operations
Nan B. Downey, Director of Administration and Finance
Nancy W. Drumheller, Public Information Coordinator
Reginald D. Thompson, Operations Technician
Valerie Pegues-Johnson, Administrative Assistant

Guest

With a quorum in attendance, Chairman M. R. Phillips (M-Chesterfield) called the meeting to order at 9:00 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Phillips opened the floor to receive public comment. With no requests from the public to address the Board, Chairman Phillips closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of April 16, 2010

A motion was made by Mr. J. Fountain (A-Hopewell) seconded by Mr. J. H. Burrell (M-New Kent), and carried that the minutes of the April 16, 2010, Central Virginia Waste Management Authority (CVWMA) Board of Directors' meeting be approved as submitted.

Item No. 3: Chairman's Report

Resolution of Appreciation for Richard A. Anzolut, Jr.

Chairman Phillips presented the **Resolution of Appreciation** for Mr. Richard A. Anzolut. She asked Mrs. N. B. Downey, Director of Administration and Finance, to read the resolution.

A motion was made by Mr. J. H. Burrell (M-New Kent), seconded by Mr. E. Danburg (M-Powhatan), Secretary and carried that the **Resolution of Appreciation** for Mr. Richard A. Anzolut, Jr. be approved as presented.

Item No. 4: Nominating Committee Report

Mr. J. Miniclier (M-Charles City) asserted that the Nominating Committee's role is to determine the slate of officer nominees for election to the CVWMA's Board of Directors and to identify and recommend candidates to fill vacancies occurring at the end of the fiscal year. He added that the Committee wanted to ensure good representation for the Authority and that in selecting a new slate of officers for the ensuing fiscal year, the Committee chose persons who would live up to the responsibility required of their position. Mr. Miniclier then presented the slate of officers for the 2010-11 fiscal year. It is consensus recommendation of the Nominating Committee that nominations are as follows: Chairman, Mr. Mark Kukoski (M-Richmond); Vice-Chairman, Mr. Gentry Bell (M-Henrico); Secretary, Mr. Stephen E. "Steve" Chidsey (M-Hanover); Treasurer, Mr. Matthew D. Benka (City of Richmond); Director, Ms. Leigh Dunn (M-Goochland); and Immediate Past Chair, Mrs. Marcia R. Phillips (M-Chesterfield), be nominated for the officers of the Central Virginia Waste Management Authority for fiscal year 2010-2011.

Chairman Phillips noted that the election would be held at the June 18, 2010, Board of Directors' meeting, at which time, any Board member may make additional nominations.

STAFF AGENDA

Item No.5 Curbside Recycling Program

Mr. B. Harris, Director of Operations, directed the Board's attention to a PowerPoint presentation on Curbside Recycling Program information displayed in the front of the room. He reported that curbside tonnage collections for the month of April totaled 2,780 tons; a decrease of 1.6 percent from April 2009. Mr. Harris went on to report that the decline of newspapers continues; a large portion of Tidewater Fibre's (TFC) collections. He added that newspaper collections has dropped 10-15 percent over the previous years; however, growth in other materials collected has off-set that decline and the curbside program remains strong.

Continuing, Mr. Harris reported a slight increase in bin requests during the month of April in comparison to April 2009. He added that modifications in the Authority's 2010 Curbside Recycling Schedule and Henrico County's public promotions for the curbside program may have contributed to the increase in bin requests. Mr. Harris went on to report that while bin requests have slightly increased, this did not appear to be due to Earth Day.

Proceeding, Mr. Harris reported that Tidewater service performance was excellent during the month of April with slightly over 300 reported misses; significantly down from the previous year. Mr. Harris went on to report that there were fewer missed curbside collections than municipal solid waste for the month. No penalties were assessed to Tidewater Fibre for collections outside contract parameters for the month of April

Concluding, Mr. Harris reminded the Board that during the January meeting, Authority staff reported that the curbside collection schedule had an error showing on the calendar for the month of May. He asserted that he expects tonnage and set-outs to be negatively impacted for the month as a result. Mr. Harris went on to report that the Authority's Call Center continue to receive calls from citizens confused about their collection day and missed pick up calls due to service day uncertainty. He noted that the Authority had taken corrective steps by posting a corrected copy of the calendar on the Authority's Web site; making correction stickers available; sending out press releases to remind the public of their collection day as part of the curbside program's e-mail reminder, and providing the Authority's participating jurisdictions and government offices with the correct information with regards to the calendar.

Item No. 6: Curbside Education Advisory Committee Report

Mrs. K. A. Hynes reported that the Curbside Education Advisory Committee met on Thursday, May 6. Meeting discussions included the Authority staff's report on Earth Day with the Flying Squirrels and festivities at the Diamond. Staff then briefed the Committee on public information activities during Earth month and the previous three months following the last meeting of the Committee. Mrs. Hynes went on to report that during the month of April, Authority staff participated in 19 events held by schools, civic, and other community groups who had requested from the Authority, a presentation on recycling and educational materials. She asserted that staff in addition, responded to 55 requests for materials and placed 11 print ads in local newspapers, including the special inserts in the *Richmond Times-Dispatch* on going green with the Flying Squirrels spread.

Continuing, Mrs. Hynes reported that Authority staff shared statistics and trends in bin requests, Web site visits and Call Center volume. She went on to report that records showed no increase in bin requests, web visits, or call volume in the Authority's Call Center. Mrs. Hynes asserted that the CVWMA staff had not done any media campaigns for the current year adding that although the Authority does not spend a great deal of money on media campaigns, what little it had spent proved beneficial in helping to promote the curbside program. Mrs. Hynes noted that none of the Authority's press releases were picked up for stories this year.

Proceeding, Mrs. Hynes reported that the CVWMA staff has made significant efforts to promote the Authority through community outreach efforts. Staff has participated at community events, schools, and civic groups. She commented that staff presence at these and other events have been more prevalent than in the previous years. Mrs. Hynes informed the Board that staff unfortunately could not attend all the events they were invited to, so in lieu of their attendance, educational materials were provided.

Mrs. Hynes reported that discussions included sponsorship of the Authority's 2011 curbside collection calendar. She reminded the Board that in the previous year, CVWMA staff secured Dominion Resources as its first sponsor for the 2010 calendar and that the company's logo was printed on the bottom of the calendar. Mrs. Hynes went on to report that continued discussions included expanding that to include 3 sponsors at a cost of \$10,000 each or sole sponsorship at \$30,000. She noted that sponsorship would help to reduce costs associated with formatting, printing, and mailing the calendar. Mrs. Hynes noted that about 85 percent of citizens in the curbside program rely on the calendar and keep it in a visible location for remembering their collection day or changes in pick up service due to a holiday schedule. She informed the Board that staff is currently working on scheduling a meeting with representatives of Mid-Atlantic Coke about sponsorship of the 2011 schedule.

Continuing, Mrs. Hynes reported that meeting members were updated on changes in the Goochland and Chesterfield programs for the upcoming year. Mrs. Hynes reminded the Board that Goochland County has eliminated funds for the continuation of the curbside recycling program and that effective June 30, the program will cease in the County. She added that Authority staff is working with County representatives on finding alternative solutions for recycling.

Closing, Mrs. Hynes reported that concluding discussions included the curbside education budget. She noted that as of April 30, Authority has some remaining funds for the remainder of the fiscal year. Mrs. Hynes asserted that staff plans on utilizing a small portion of the funds for media campaigns with Channel 6 news as a follow up to Earth Day. She added that funds will also go towards replenishing educational materials and the very popular container recycling stickers, and mailing envelopes.

Mr. H. Heltman (A-Chesterfield) informed the Board that Chesterfield County representatives are preparing the County's Call Center to handle residential calls regarding changes in its curbside program. He added that for additional support, a full-time person was hired to assist with calls and answer questions regarding opting out of the program. Mr. Heltman included that County staff will be working with its Public Affairs office to come up with a message of notification to County residents on changes in the curbside program. Mrs. Hynes asked what information the message will contain. Mr. Heltman responded that specifics as to what the message will be has not been determined.

Mrs. L. Dunn (M-Goochland) informed the Board that Goochland County has informed its residents through correspondence of the discontinuation of its curbside program.

Mr. R. C. Whiteman (M-Henrico) asked Mr. Heltman how many households it will take that pay the \$25 to cover the assessment. Mr. Heltman responded that he is unsure of the exact numbers.

Item No. 7: Municipal Solid Waste (MSW) Program

Mr. R. Thompson, Operations Technician, reported that April was not a good month for Republic Services who had 411 misses for the month; the highest number of misses since August of 2006. As a result, the company was assessed \$710 in penalties for the month. Mr. Thompson went on to report that the majority of the misses were a result of additional homes being added to the driver's routes. Routes were consolidated down to 35 routes per week from 42 routes per week. Mr. Thompson asserted that Authority staff met with representatives of the company and discussed the high volume of misses. Company representatives decided to readjust their driver's routes to 39 per week. Mr. Thompson noted that since the adjustment, the Call Center volumes and misses are now at a normal level.

Item No. 8: Operations and Program Statistics

Mr. Harris directed the Board's attention to a copy of the program statistics for the month of April, placed at each seat. Mr. Harris presented the Board with a slide presentation which contained information regarding the drop-off program. He reported that total tonnage for the month of April was at 525 tons; down from April 2009. Mr. Harris went on to report that year-to-date, total tonnage is off nearly 4 percent from the previous year; however, it is projected that the year will finish out the second highest for the drop-off program. Mr. Harris included that program revenue for the month was nearly \$60,000; most of which came from the metal and used oil programs. Oil revenue is currently at .62 cents per gallon. Mr. Harris asserted that over the previous two weeks, oil prices have fallen from \$80 to \$68 per gallon.

Continuing, Mr. Harris reported that the spring round of events for eCycling has been completed. He commented that most of the events were relatively slow in comparison to previous events. This year 12 events were held compared to the 14 events held in the previous year. Mr. Harris noted that each event averaged about 5,000 pounds less than the previous year. The event held at Verdi Lane in Hanover collected 12,680 pounds. The event held at Martin's Crossridge location in Glen Allen, collected under 6,000 pounds; Powhatan collected 10,906 pounds, and Henrico John Rolfe collected 9,648 pounds.

Proceeding, Mr. Harris reported that events held in April were the first events held under the Authority's new pricing contract. Residents are now charged \$7 for televisions, \$3 for monitors, and the Authority will receive \$3 for every CPU. The localities have decided to only charge for TVs, and nothing for computer monitors, which has resulted in a break even cost. Authority staff continues to search for alternative locations for hosting eCycling events after being informed that Martin's Supermarkets will no longer allow the events to be held at their store front sites. Mr. Harris informed the Board that Authority staff is in the process of contacting and scheduling meetings with representatives of other businesses in search of new site locations.

Mr. Harris reported that staff has issued the Request for Proposal (RFP) for lead acid batteries on Tuesday, May 17 with a June 14 deadline for responses. Mr. Harris went on to report that the Department of Environmental Quality (DEQ) has responded back to the Authority's Solid Waste Management Plan (SWMP) and has approved the 5 year update and Amendment 5 submitted in June 2009 for the old Petersburg landfill.

Concluding, Mr. Harris reported that Mr. S. Chidsey (M-Hanover) and Authority staff met with representatives from Norseman Environmental Products. Meeting discussions included a rain barrel and compost bin truck sale. Mr. Harris asserted that Hanover County will hold its truck sale event on September 18. He added that additional information on the company and its products will be provided at the June 3 Technical Advisory Committee.

Item No. 9: Technical Advisory Committee (TAC) Report

Mr. S. Yob (A-Henrico), Technical Advisory Committee (TAC) Chairman reported that TAC members met at Tidewater Fibre Corporation located in Chester, Virginia on Thursday May 6. He informed the Board that meeting members discussed the Committee's Chairmanship, accepted by Mr. Bill Riggleman (A-Petersburg); provided an update on eCycling events; procurement (Lead Acid Batteries), Recycling Rate Report, compost bin/rain barrel truck sale, vendor audit of TFC, and observed TFC's operation. Mr. Yob went on to report that during the observation of TFC's facility, guests observed and were informed that it is difficult for the company's sorting equipment to separate small pieces of paper, smashed aluminum cans, and bottles through its processing equipment and that these along with other materials are made part of the junk pile.

Concluding, Mr. Yob suggested educating the public by sending out the message not to smash aluminum cans and containers before adding them to their recycling receptacles.

Mrs. Hynes responded that Authority staff is aware of the difficulties TFC's equipment has with crushing these types of materials and does inform participants in the curbside program who call into the Call Center not to smash these types of materials before placing them in their recycling receptacles.

Mr. H. Heltman (A-Chesterfield) commented that when employed by a Pennsylvania based facility, plastic bags caused a temporary setback in the sorting process when caught in sorting equipment.

Mr. E. Danburg (M-Powhatan), Secretary asked if there were any known businesses that would purchase plastic bags from TFC. Mr. Yob responded that TFC does not collect plastic bags. He added that grocery stores and businesses such as Wal-Mart will accept grocery bags and ship them in large bulks to a company that specializes in recycling this type of material.

Mr. Danburg asked if plastic bags collected from barrels located at transfer stations can be sold to generate revenue. Mr. Yob responded that the companies that recycle plastic bags would require a truck load full before picking up, thus making storage a problem at most convenience centers. He added that recyclable materials are often lost when placed in plastic bags to be recycled and that the equipment line sorters do not have time to tear open bags for inspection. Mr. Yob noted that as Mr. Danburg has experienced, the bags have also been known to get caught around TFC's conveyor pulleys causing damage to the equipment.

Mr. M. Kukoski (M-Richmond) commented that this would be the opportunity to contact Target and Wal-Mart representatives to request permission to include information on the curbside collection calendar the company's acceptance of plastic bag returns.

Mr. J. H. Burrell (M-New Kent) asked Mrs. N. W. Drumheller, Public Information Coordinator, if information on plastic bag recycling is mention in her public outreach efforts. Mrs. Drumheller responded affirmatively. She included that information on plastic bag recycling can also be found on the CVWMA Web site.

Mrs. Hynes commented that several local television news stations have done stories on plastic bag recycling. She added that Authority staff makes every effort to get this information out to the public and educate the media on plastic bag recycling.

Mr. Burrell commented that several counties have passed a resolution making local businesses give up use of plastic bags and are encouraging businesses to start promoting reusable bags as an alternative.

Item No. 10: Earth Day Wrap Up

Mrs. N. Drumheller directed the Board's attention to the front of the room were she presented a slide presentation on Earth Day events and Public Information and Outreach efforts. Mrs. Drumheller reported that the Authority's biggest event for Earth Day was the kick-off Recycling Night event at the Diamond on April 21. She thanked members of the Board for their attendance and TFC for providing refreshments in the skybox. Mrs. Drumheller went on to report that Mrs. Hynes threw out the opening pitch and that several Board members who attended the event along with fans sang "Take Me Out to the Ball Game" during the seventh-inning stretch.

Continuing, Mrs. Drumheller reported that as part of the CVWMA's sponsorship with the Flying Squirrels, CVWMA had an ad in their program guide. She noted that over 500,000 free program guides will be distributed during the home games. Ads were placed in 11 local papers promoting the curbside program, Earth Day, and the May calendar shading on CVWMA 2010 Curbside Recycling Schedule. Copies of these ads were available for Board members to see in a bulletin board display and PowerPoint presentation.

Item No. 11: Public Information

Outreach

Mrs. Drumheller went on to report that several schools have asked that the CVWMA take part in their program and local events. She included that Authority staff has responded to 93 requests for recycling information from nine member jurisdictions. Mrs. Drumheller asserted that staff has also done several presentations, attended events, and have distributed large quantities of educational materials from February 2010 through April 2010. She added that both she and Mrs. Stephanie Feaser, Part-time Public Information Assistant, are doing their best to respond to requests for educational recycling materials and information. She noted that requests for materials have included activity books, pencils, recycling stickers, brochures, and magnets. Mrs. Drumheller noted that this does not include the number of materials that are sent out through the Authority's Call Center.

Proceeding, Mrs. Drumheller reported that as of April 30, over 44,000 pieces of educational material have been distributed year-to-date compared to 34,000 for all of fiscal year 2009. She noted that there is a great deal of public interest in recycling and that the Authority is in need of replenishing its educational materials.

Mrs. Drumheller reported that there have been some enhancements made to the Authority's Web site to make it more user friendly and easier to navigate through. She added that the CVWMA is now on Twitter and that the current edition of the Authority's e-newsletter and *Regional Waste Line* newsletter were distributed on Thursday, May 20. Members of the Board were sent a copy of the *Regional Waste Line* newsletter through their business e-mail address. Mrs. Drumheller went on to report that Channel 8 news will be doing a story on what happens to recyclables once its picked up how to dispose of chemical waste.

Concluding, Mrs. Drumheller informed the Board that Mr. Steve Chidsey (M-Hanover) was interviewed by Channel 8 News informing the public of Hanover County's involvement in chemical waste disposal. The taped interview was shown to the Board and Mrs. Drumheller noted that the interview is linked to the CVWMA Web site and can also be found on You Tube.

Item No. 12: Financial Reports for April 2010

Mrs. N. Downey, Director of Administration and Finance, directed the Board's attention to pages 15-21 of the agenda package, which displays the financial reports for April 2010. Mrs. Downey reported that expenses are consistent with previous months and the Authority continues to remain within total budget in all funds as of April 30, 2010. Mrs. Downey went on to report that the CVWMA has a combined net income of about \$26,000 year-to-date. Concluding, Mrs. Downey reported that with only two months remaining in the 2010 fiscal year, the CVWMA will likely end the year with a net loss due to interest earned on investments.

A motion was made by Mr. S. Chidsey (M-Hanover), seconded by Mr. R. C. Whiteman (M-Henrico), and carried that the Financial Reports for April 2010 be approved, accepted, and filed as submitted.

Item No. 13: Consideration of Resolution 10-15: Appropriating Sponsorship Funds for Litter Summit, 2010 Curbside Collection Schedule and *Recycling Night at the Diamond*

Mrs. Downey directed the Board's attention to **Resolution 10-15** on page 23 of the agenda package. Mrs. Downey reported that the CVWMA received sponsorship funds of \$2,300 from Altria Client Services, Inc. and \$500 from Tidewater Fibre Corporation (TFC) for the litter summit the CVWMA coordinated in October 2009. In addition, Dominion sponsored the 2010 curbside collection schedule in the amount of \$10,000, and TFC donated \$1,000 to sponsor the suite for *Recycling Night at the Diamond*.

Concluding, Mrs. Downey noted that this resolution will appropriate the funds in the General Fund for the litter summit sponsorship and the funds in the Curbside Project Fund for the curbside collection schedule and the *Recycling Night at the Diamond* sponsorship.

Chairman Phillips then opened the floor for a motion to approve **Resolution 10-15**. A motion was made by Mr. S. Chidsey (M-Hanover), seconded by Mr. E. Danburg (M-Powhatan), Secretary, and carried that **Resolution 10-15** be approved as submitted.

Item No. 14: Consideration of Resolution 10-16: Amending the 2010 General Operating, Curbside Project, and Municipal Solid Waste Fund Budgets

Mrs. Downey directed the Board's attention to Resolution 10-16 on page 25 of the agenda package. Mrs. Downey reported that the CVWMA staff has reviewed revenues and expenses by line-item and made some projections through the end of the year. She went on to report that each line-item has been compared to budget and necessary transfers in excess of \$1,000 in the 2010 Operating Budget have been identified. All transfers are between line-items and are within total budget in the General Operating Fund, the Curbside Project Fund and the Municipal Solid Waste Fund. There are no transfers in excess of \$1,000 in the Drop-off Fund or the Other Special Project Funds.

Continuing, Mrs. Downey reported that the largest transfers will be needed in the computer support line item and about \$7,000 will be needed in the General and Curbside Fund Budgets and about \$2,650 in the MSW Fund Budget. Mrs. Downey went on to report that the CVWMA's computer network system is now being hosted remotely. This eliminates the need for the purchase of a new computer server, software upgrades, licenses and eventually new desktops. Mrs. Downey noted that more costs will be seen in the computer line item of the budget; however, savings has been and will further be realized in depreciation, office supplies and potentially telephone and lease costs in the future. She added that the server can be accessed from the internet, so employees can work from home or any location if needed. Mrs. Downey included that this new technology will reduce the amount of waste and energy the Authority generates from buying new and running hardware, thus fits in with the philosophy of waste reduction.

Proceeding, Mrs. Downey reported that two additional transfers are needed in the General Operating Fund. A transfer of \$1,420 is requested in the Regular Salaries and Wages line item. This transfer is needed due to the difference in accrued salaries in June 2009 and June 2010, which amounted to one extra day of expense in this fiscal year. Mrs. Downey included a necessary transfer of \$1,650 is requested for Legal Services to cover invoices received earlier in the year for services rendered in the 2009 fiscal year, which made this line item understated last year. She noted that all funds reflect this understated amount; however, it is less than \$1,000 in other funds.

Concluding, Mrs. Downey reported that transfers requested in all funds will come from excess amounts budgeted in other line items in each fund, which will cover all transfers. Mrs. Downey noted that this is routine and that no funds will come from the reserves. All other budget shortfalls fall under the authority of the Executive Director and are subject to review of the CVWMA Audit Committee and the auditors.

Mrs. Hynes informed the Board that she recently received a call from Mr. W. G. Kuthy (M-Prince George) who expressed a concern about transferring funds from depreciation line since depreciation is a non-cash item. She asserted that savings in the depreciation line item has been realized with the reduction in Capital Outlay as reported by Mrs. Downey. Mrs. Hynes added that she felt the transfers are appropriate and asked the Board if they had any questions or comments on the decision.

There being no questions or comments from the Board, a motion was made by Mr. J. H. Burrell (M-New Kent), seconded by Mr. E. Danburg (M-Powhatan), Secretary and carried that **Resolution 10-16** be approved as submitted.

Item No. 15: Administrative

Mr. W. C. Lawing (M-Ashland)

Mrs. Hynes reported that Mr. W. C. Lawing (M-Ashland) recently had surgery and is recovering in the hospital. She added that Authority staff will be sending Mr. Lawing a card and recovery gift on behalf of the Board.

Holiday Schedule

Mrs. Hynes announced that the CVWMA Administrative offices will be closed on Monday, May 31 in observance of *Memorial Day*. She noted that collection for the curbside recycling and the municipal solid waste collection services will be delayed one day through Saturday, June 5. The CVWMA Call Center will be working through Saturday to provide customer service to residents.

Upcoming Meetings

Mrs. Hynes noted that the following meetings are scheduled for the upcoming month:

Technical Advisory Committee (TAC)	June 3, 2010	9:00 a.m.
Executive Committee	June 7, 2010	2:00 p.m.
Board of Directors (Richmond)	June 18, 2010	9:00 a.m.

Old/New Business

With no further business to come before the Board, Chairman Phillips opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:12 a.m. The motion was made by Mr. R. C. Whiteman (M-Henrico), seconded by Mr. J. H. Burrell (M-New Kent), and carried that the May 21, 2010 Board of Directors' meeting be adjourned.



CERTIFICATE

I, Marcia R. Phillips, Chairman of the CVWMA certify that the foregoing minutes are true and correct copy of the minutes of the May 21, 2010, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., June 18, 2010. Given under my hand and seal of the CVWMA this 18th day of June 2010.

Marcia R. Phillips, Chairman

NOMINATING COMMITTEE REPORT

Election of Officers for 2010-2011

The Nominating Committee presented a slate of officers at the Friday, May 21, 2010, Board meeting for the ensuing fiscal year. The following members have been nominated to serve as officers of the Central Virginia Waste Management Authority for fiscal year 2010-11 by recommendation of Mrs. M. Kelley (M-Henrico), Mr. J. Miniclier (M-Charles City), and Mr. G. Bell (M-Henrico):

Chair	Mr. Mark Kukoski (M-Richmond)
Vice-Chair	Mr. Gentry Bell (M-Henrico)
Treasurer	Mr. Matthew D. Benka (M-Richmond)
Secretary	Mr. Stephen E. "Steve" Chidsey (M-Hanover)
Director	Ms. Leigh Dunn (M-Goochland)
Immediate Past Chair	Mrs. Marcia E. Phillips (M-Chesterfield)

The elections will be held at the Friday, June 18, 2010, Board of Directors meeting, at which time, any Board member may make additional nominations.

The terms of the elected officers will begin July 1, 2010, with the installation process scheduled for the first regular meeting in the new fiscal year.

CONSIDERATION OF RESOLUTION 10-17: AMENDING THE NEW KENT CONVENIENCE CENTER CONTRACT

The *Solid Waste Transfer and Disposal Service Contract and Service Agreement* between the Central Virginia Waste Management Authority (CVWMA), Waste Management of Virginia, Inc. (formerly Chambers Waste Systems of Virginia, Inc.) and the County of New Kent was executed for the period beginning July 1, 1994 and ending June 30, 2003. A contract extension through June 30, 2013 and an amendment to the service fees were agreed to effective January 1, 2003. A second addendum to the Contract was executed in February 2003 for the Contractor to provide turnkey installation and servicing of a compactor at the County's Route 618 Convenience Center. A third addendum to the Contract to add an additional compactor to the Route 618 Convenience Center was executed in July 2008.

The County of New Kent has now identified the need for a second compactor at the Route 612 Convenience Center to better meet the needs of County residents. The Route 612 Convenience Center is one of four New Kent Convenience Centers and the MSW tonnage has increased significantly at this center in recent years. During fiscal year 2010 more MSW has been collected at the Route 612 Convenience Center than any of the other three convenience centers, an average of 195 tons per month. Waste Management has indicated a willingness to install and service a Marathon RJ-225 Compactor, similar to the existing compactor, at the site. The second compactor should enable County residents to be serviced more quickly at the center and reduce the lines at peak periods on weekends.

Compensation terms for the second compactor will be \$215.57 per month for rental and maintenance of the compactor. Hauling and disposal fees will be the same as those for the MSW processed through the existing compactor.

Attached is **Resolution 10-17** authorizing the Executive Director to execute an addendum to the *Solid Waste Transfer and Disposal Service Contract and Service Agreement* to reflect a revised fee schedule to accommodate the additional compactor at the New Kent Route 612 Convenience Center.

Recommended Action: Approval of **Resolution 10-17**

Attachment.

RESOLUTION 10-17

A resolution authorizing an addendum to the *Solid Waste Transfer and Disposal Service Contract and Service Agreement* between Waste Management of Virginia, Inc., Central Virginia Waste Management Authority and the County of New Kent.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 7 of the June 2010 Board Agenda identified the mutual interest by the Central Virginia Waste Management Authority, Waste Management of Virginia, Inc., and the County of New Kent, to amend the terms of the Solid Waste Transfer and Disposal Services Contract to include an additional compactor at the New Kent Route 612 Convenience Center; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the Solid Waste Transfer and Disposal Service Contract between the Central Virginia Waste Management Authority and Waste Management of Virginia, Inc.; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the Special Project Service Agreement between the Central Virginia Waste Management Authority and the County of New Kent; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 18th day of June 2010

Attest: _____
Marcia R. Phillips, Chairman

RESOLUTION 10-18

A resolution authorizing an amendment to the *Household Hazardous Waste Collection, Transportation and Processing Contract between Central Virginia Waste Management Authority and Safety Kleen Systems, Inc.* and the *Special Project Service Agreements* with participating local jurisdictions to expand the list of materials collected and the fee schedule for these serves.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 8 of the June 2010 Board Agenda identified the mutual interest by the Central Virginia Waste Management Authority and Safety-Kleen Systems, Inc., to expand the household hazardous materials collected and include fee schedule for these materials in the Household Hazardous Waste Collection, Transportation and Processing Contract; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contract for Hazardous Household Waste Collection, Transportation and Processing between the Central Virginia Waste Management Authority and Safety-Kleen Systems, Inc. and its Affiliates; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to Special Project Service Agreements between the Central Virginia Waste Management Authority and member localities as requested; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 18th day of June 2010

Attest: _____
Marcia R. Phillips, Chairman

FINANCIAL REPORTS FOR MAY 2010

The financial reports for May 2010 are hereby submitted for review and consideration. The reports reflect the results of operations in the General Operating Fund, Curbside, Drop Off, MSW and Other Special Project Funds. The CVWMA has a combined net loss of about \$3,100 year-to-date. All transfers approved at the May Board of Directors meeting have been incorporated in this month's financial reports.

An audit committee meeting will be scheduled in late June or early July with our auditor, Mr. John Montoro, audit partner with Cherry Bekaert & Holland, to plan for this year's upcoming audit.

Recommended Action: Approval of the May 2010 Financial Reports.

Attachment.

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July 2009 – May 2010

Summary - All Funds

	<u>Total</u> <u>Revenues</u>	<u>Total</u> <u>Expenses</u>	<u>Transfers</u> <u>In (Out)</u>	<u>Totals</u>
General Operating Fund	\$ 509,407	\$ 483,972	\$ -	\$ 25,435
Curbside Project Fund	5,205,165	5,196,236	-	8,929
Drop-Off Project Fund	570,139	576,787	-	(6,648)
Municipal Solid Waste Fund	3,436,970	3,460,368	-	(23,398)
CFC/HCFC	25,664	26,042	-	(378)
Special Waste Collections	153,123	155,719	-	(2,596)
Waste Tire Fund	47,213	47,412	-	(199)
Appliance and Scrap Metal Hauling	185,594	180,661	-	4,933
Yard Waste Projects	299,105	300,580	-	(1,475)
Waste Transfer & Disposal	2,062,281	2,070,013	-	(7,732)
	<u>\$ 12,494,661</u>	<u>\$ 12,497,790</u>	<u>\$ -</u>	<u>\$ (3,129)</u>
<i>Totals</i>				

<i>Capital Outlay:</i>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>	<u>Variance</u>
Computer equipment	\$ -	\$ 6,171	\$ 14,000	\$ 7,829
Office equipment	-	-	2,000	\$ 2,000
<i>Total Capital Outlay</i>	<u>\$ -</u>	<u>\$ 6,171</u>	<u>\$ 16,000</u>	<u>\$ 9,829</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2009 – May 2010

General Operating Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 503,312	\$ 503,320	\$ (8)	0.0%
Miscellaneous/Other	\$ 291	\$ 291	\$ 1,000	\$ (709)	-70.9%
Interest on Investments	289	3,004	20,000	(16,996)	-85.0%
Sponsorships and Grants	<u>2,800</u>	<u>2,800</u>	<u>2,800</u>	<u>-</u>	<u>0.0%</u>
Total Revenues	<u>3,380</u>	<u>509,407</u>	<u>527,120</u>	<u>(17,713)</u>	<u>-3.4%</u>
Expenses:					
Personnel services	26,824	298,909	326,670	27,761	8.5%
Fringe benefits	7,076	80,099	87,500	7,401	8.5%
Professional services	1,687	32,576	35,150	2,574	7.3%
Repairs and maintenance	273	2,461	2,830	369	13.0%
Advertising and promotions	75	1,416	2,900	1,484	51.2%
Materials and supplies	572	4,598	6,900	2,302	33.4%
Other services and charges	984	12,561	16,630	4,069	24.5%
Leases	3,031	33,666	36,125	2,459	6.8%
Depreciation	<u>1,536</u>	<u>17,686</u>	<u>19,200</u>	<u>1,514</u>	<u>7.9%</u>
Total Expenses	<u>42,058</u>	<u>483,972</u>	<u>533,905</u>	<u>49,933</u>	<u>9.4%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (38,678)</u>	<u>\$ 25,435</u>	<u>\$ (6,785)</u>	<u>\$ 32,220</u>	
Capital Outlay:					
Computer equipment	\$ -	\$ 6,171	\$ 7,500	\$ 1,329	
Office equipment	-	-	1,000	\$ 1,000	
Vehicular equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$ -</u>	
Total Capital Outlay	<u>\$ -</u>	<u>\$ 6,171</u>	<u>\$ 8,500</u>	<u>\$ 2,329</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2009 – May 2010

Curbside Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 438,601	\$ 4,804,195	\$ 5,460,000	\$ (655,805)	-12.0%
Public Relations Assessment	19,927	218,682	245,000	(26,318)	-10.7%
Customer Service Assessment	14,946	164,012	195,000	(30,988)	-15.9%
Contract Admin Costs	-	10	500	(490)	-98.0%
Sponsorships and Grants	-	11,000	11,000	-	0.0%
Interest on Investments	<u>1,164</u>	<u>7,266</u>	<u>42,000</u>	<u>(34,734)</u>	<u>-82.7%</u>
Total Revenues	<u>474,638</u>	<u>5,205,165</u>	<u>5,953,500</u>	<u>(748,335)</u>	<u>-12.6%</u>
Expenses:					
Personnel services	15,090	156,833	170,205	13,372	7.9%
Fringe benefits	4,479	49,453	54,650	5,197	9.5%
Professional services	(1,121)	20,140	22,210	2,070	9.3%
Repairs and maintenance	65	1,728	1,770	42	2.4%
Advertising and promotions	4,472	66,296	140,500	74,204	52.8%
Materials and supplies	637	4,740	4,205	(535)	-12.7%
Other services and charges	609	62,245	65,685	3,440	5.2%
Leases	2,319	25,323	27,750	2,427	8.7%
Depreciation	517	5,283	5,800	517	8.9%
Contractual services	<u>438,602</u>	<u>4,804,195</u>	<u>5,461,000</u>	<u>656,805</u>	<u>12.0%</u>
Total Expenses	<u>465,669</u>	<u>5,196,236</u>	<u>5,953,775</u>	<u>757,539</u>	<u>12.7%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ 8,969</u>	<u>\$ 8,929</u>	<u>\$ (275)</u>	<u>\$ 9,204</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ 2,071	\$ 5,000	\$ 2,929	
Office equipment	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>\$ 1,000</u>	
Total Capital Outlay	<u>\$ -</u>	<u>\$ 2,071</u>	<u>\$ 6,000</u>	<u>\$ 3,929</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2009 – May 2010

Drop Off Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 49,378	\$ 549,268	\$ 585,000	\$ (35,732)	-6.1%
Materials Sales Rebate	3,069	20,567	35,000	(14,433)	-41.2%
Interest on Investments	<u>53</u>	<u>304</u>	<u>3,000</u>	<u>(2,696)</u>	<u>-89.9%</u>
Total Revenues	<u>52,500</u>	<u>570,139</u>	<u>623,000</u>	<u>(52,861)</u>	<u>-8.5%</u>
Expenses:					
Personnel services	586	5,539	5,895	356	6.0%
Fringe benefits	143	1,529	1,480	(49)	-3.3%
Professional services	553	1,820	1,760	(60)	-3.4%
Repairs and maintenance	5	78	100	22	22.0%
Advertising and promotions	-	39	2,225	2,186	98.2%
Materials and supplies	10	93	145	52	35.9%
Other services and charges	60	782	860	78	9.1%
Leases	107	1,170	1,025	(145)	-14.1%
Contractual services	49,378	549,268	585,000	35,732	6.1%
Materials sales rebate	<u>2,192</u>	<u>16,469</u>	<u>26,250</u>	<u>9,781</u>	<u>37.3%</u>
Total Expenses	<u>53,034</u>	<u>576,787</u>	<u>624,740</u>	<u>47,953</u>	<u>7.7%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (534)</u>	<u>\$ (6,648)</u>	<u>\$ (1,740)</u>	<u>\$ (4,908)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2009 – May 2010

Municipal Solid Waste Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 321,297	\$ 3,405,457	\$ 3,670,000	\$ (264,543)	-7.2%
Customer Service Assessment	2,225	24,502	28,500	(3,998)	-14.0%
Contract Admin Costs	710	1,800	3,000	(1,200)	-40.0%
Interest on Investments	<u>802</u>	<u>5,211</u>	<u>31,000</u>	<u>(25,789)</u>	<u>-83.2%</u>
Total Revenues	<u>325,034</u>	<u>3,436,970</u>	<u>3,732,500</u>	<u>(295,530)</u>	<u>-7.9%</u>
Expenses:					
Personnel services	2,528	26,566	29,185	2,619	9.0%
Fringe benefits	642	7,117	7,920	803	10.1%
Professional services	338	8,288	6,840	(1,448)	-21.2%
Repairs and maintenance	34	516	660	144	21.8%
Advertising and promotions	-	235	3,000	2,765	92.2%
Materials and supplies	117	992	1,290	298	23.1%
Other services and charges	364	4,745	5,255	510	9.7%
Leases	377	4,120	4,450	330	7.4%
Depreciation	214	2,332	3,400	1,068	31.4%
Contractual Services	<u>321,297</u>	<u>3,405,457</u>	<u>3,670,000</u>	<u>264,543</u>	<u>7.2%</u>
Total Expenses	<u>325,911</u>	<u>3,460,368</u>	<u>3,732,000</u>	<u>271,632</u>	<u>7.3%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (877)</u>	<u>\$ (23,398)</u>	<u>\$ 500</u>	<u>\$ (23,898)</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 1,500	\$ 1,500	
Office equipment	\$ -	\$ -	\$ -	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2009 – May 2010

Other Special Projects

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 217,953	\$ 2,520,763	\$ 3,825,000	\$ (1,304,237)	-34.1%
Materials Sales Rebate	54,893	249,900	117,000	132,900	113.6%
Interest on Investments	348	2,317	15,700	(13,383)	-85.2%
	<u>273,194</u>	<u>2,772,980</u>	<u>3,957,700</u>	<u>(1,184,720)</u>	<u>-29.9%</u>
Total Revenues					
Expenses:					
Personnel services	300	3,600	3,900	300	7.7%
Fringe benefits	23	275	325	50	15.4%
Professional services	(159)	6,498	5,800	(698)	-12.0%
Repairs and maintenance	36	532	675	143	21.2%
Advertising and promotions	345	1,920	2,500	580	23.2%
Materials and supplies	69	575	960	385	40.1%
Other services and charges	77	844	1,075	231	21.5%
Contractual services	219,202	2,522,701	3,825,000	1,302,299	34.0%
Materials sales rebate	48,604	243,483	117,000	(126,483)	-108.1%
	<u>268,497</u>	<u>2,780,428</u>	<u>3,957,235</u>	<u>1,176,807</u>	<u>29.7%</u>
Total Expenses					
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ 4,697</u>	<u>\$ (7,448)</u>	<u>\$ 465</u>	<u>\$ (7,913)</u>	

CONSIDERATION OF RESOLUTION 10-19: ELECTING TO PICK UP THE FULL 5 PERCENT MEMBER CONTRIBUTION FOR NEW EMPLOYEES

The 2010 General Assembly created a separate retirement plan for local government employees hired after July 1, 2010, with no prior Virginia Retirement System (VRS) Service. These new hires will be subject to pay the 5 percent member contribution through salary reduction on a pre-tax basis, unless the CVWMA elects to pay this contribution as it does now for all current employees by June 30, 2010.

Internal Revenue Code § 414 (h) provides that a governmental employer may “pick-up” mandatory employee contributions and thereby cause the contributions to be made on a pre-tax basis. The formal written action required by Internal Revenue Code § 414 (h) to effect the pick-up has been taken by the General Assembly with the Governor’s signature.

The legislation also permits each county, city, town, local public school board or other local employer to pick-up, in whole or in part (in 1 percent increments), the 5 percent member contribution as an additional benefit not paid as salary. The employer’s optional payment of the 5 percent member contribution may be phased in over a period approved by the VRS Board not to exceed 6 years and may only be made on a uniform basis for all its Plan 2 employees. The formal written action required by Internal Revenue Code § 414 (h) to effect the pick-up using the alternatives permitted by the legislation must be taken by the governing body of the specific employing entity and must be effective only on a prospective basis.

This only applies to employees hired after July 1, 2010, thus current employees are not affected by this change.

The attached resolution recommends that the Central Virginia Waste Management Authority continue to pick-up the 5 percent member contributions for Plan 2 employees.

Recommended Action: Approval of **Resolution 10-19**

Attachment.

RESOLUTION 10-19

A resolution authorizing the Central Virginia Waste Management Authority to Pick-up the Employee's Contribution to the Virginia Retirement System (VRS) under § 414(h) of the Internal Revenue Code for Plan 2 Employees.

WHEREAS, the Virginia General Assembly, in its 2010 session passed legislation creating a separate retirement plan for employees hired on or after July 1, 2010 (hereafter referred to as "Plan 2 Employees"). The legislation stipulates that Plan 2 Employees will pay their 5 percent member contribution and that, absent other action by the employer, such contribution will be paid through salary reduction according to Internal Revenue Code § 414 (h) on a pre-tax basis; and

WHEREAS, the legislation allows certain employers, including the Central Virginia Waste Management Authority to pick-up and pay all or a portion of the member contributions on behalf of its Plan 2 Employees as an additional benefit not paid as salary; and

WHEREAS, the election to pick-up and pay all or a portion of the member contributions on behalf of its Plan 2 Employees as an additional benefit not paid as salary shall, once made, remain in effect for the applicable fiscal year (July 1 - June 30) and shall continue in effect beyond the end of such fiscal year absent a subsequent resolution changing the way the 5 percent member contribution is paid; and

WHEREAS, employee contributions that are picked-up as an additional benefit not paid as salary are not considered wages for purposes of VA Code § 51.1-700 et seq. nor shall they be considered salary for purposes of VA Code § 51.1-100 et seq.; and

WHEREAS, the Central Virginia Waste Management Authority desires to pick-up and pay its Plan 2 Employees' member contributions to VRS as an additional benefit not paid as salary in an amount equal to (5%) of creditable compensation; and

WHEREAS, VRS tracks such picked-up member contributions and is prepared to treat such contributions as employee contributions for all purposes of VRS.

NOW, THEREFORE, IT IS HEREBY RESOLVED that effective the first day of July 2010, the Central Virginia Waste Management Authority shall pick-up member contributions of its Plan 2 Employees to VRS as an additional benefit not paid as salary in an amount equal to five percent (5%) of creditable compensation subject to the terms and conditions described above; and it is further

RESOLVED that such contributions, although designated as member contributions, are to be made by the Central Virginia Waste Management Authority in lieu of member contributions; and it is further

RESOLVED that nothing herein shall be construed so as to permit or extend an option to VRS members to receive the picked-up contributions made by the Central Virginia Waste Management Authority directly instead of having them paid to VRS.

Adopted this 18th day of June

Attest: _____
Marcia R. Phillips, Chairman