



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
OCTOBER 19, 2012
CRATER PLANNING DISTRICT COMMISSION
PETERSBURG, VIRGINIA**

CALL TO ORDER **9:00 a. m.**

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

ITEM NO.	Page(s)
1. Public Comment Period	
2. Minutes of the Regular Meeting of September 21, 2012	3 - 11
3. Chairman's Report	
4. Treasurer's Report	12 - 18

STAFF AGENDA

ITEM NO.	
5. Survey Results	
6. Curbside Recycling Program	
7. Municipal Solid Waste (MSW) Program	
8. Operations and Program Statistics	
9. Technical Advisory Committee (TAC) Update	
10. America Recycles Day	
11. Public Information	



12. Administrative

Upcoming Meetings

- ° Technical Advisory Committee..... November 1 9:00 a.m.
- ° Executive Committee..... November 5, 2:00 p.m.
- ° Board of Directors November 16 9:00 a.m.

OLD/NEW BUSINESS

ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF SEPTEMBER 21, 2012

The minutes of the regular Board of Directors meeting held September 21, 2012 are presented for your consideration and approval.

Recommended Action: Approve minutes.

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING
SEPTEMBER 21, 2012
MINUTES
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

Steve Chidsey (M-Hanover), Chair
Matthew D. Benka (M-Richmond), Vice Chairman
Robert C. Key (M-Chesterfield), Treasurer
Mark Kukoski (M-Richmond), Immediate Past Chair
Robert C. Whiteman (M-Henrico), Director
Lee Sloppy (M-Ashland)
Marcia R. Phillips (M-Chesterfield)
William E. Henley (A-Colonial Heights)
J. Allen Lane (M-Henrico)
William I. Mawyer, Jr. (A-Henrico)
James H. Burrell (M-New Kent)
William Rigglesman (A-Petersburg)
Elliot Danburg (M-Powhatan)
James A. Jackson (M-Richmond)

Non Voting:

Jon Clary (A-Henrico)

Staff:

Kimberly A. Hynes, Executive Director
Bernard B. Harris, Director of Operations
Nan B. Downey, Director of Administration and Finance
Nancy W. Drumheller, Public Information Coordinator
Reginald D. Thompson, Operations Assistant
Valerie Pegues-Johnson, Administrative Assistant

MEMBERS/ALTERNATES NOT PRESENT

Leigh Dunn (M-Goochland), Secretary
Josh Farrar (A-Ashland)
John T. Bragg (M-Charles City)
Robert L. Dunn (M-Chesterfield)
Dr. Sheryl D. Bailey (A-Chesterfield)
Charles E. Dane (A-Chesterfield)
Jeff Howard (A-Chesterfield)
Tom Mattis (M-Colonial Heights)
Paul E. Drumwright (A-Goochland)
Wayne Hazzard (M-Hanover)
Chip England (A-Hanover)
Michael Flagg (A-Hanover)
Marcia E. Kelley (M-Henrico)
Arthur D. Petrini (A-Henrico)
Phillip E. Elliott (M-Hopewell)
David Fratarcangelo (A-Hopewell)
David Bednarczyk (A-New Kent)
Steven Hicks (M-Petersburg)
Christopher Rapp (A-Powhatan)
Bill Hamby, Jr. (M-Prince George)

Guest

Carlton R. Zanders, Vice President of
Zan's Refuse, Inc.
Patricia McCullagh, General Counsel

With a quorum in attendance, Chairman S. Chidsey (M-Hanover) called the meeting to order at 9:00 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Chidsey opened the floor to receive public comment. There being no requests from the public to address the Board, Chairman Chidsey closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of August 17, 2012

A motion was made by Mrs. M. R. Phillips (M-Chesterfield), seconded by Mr. M. Kukoski (M-Richmond), and carried that the minutes of the August 17, 2012, Central Virginia Waste Management Authority (CVWMA) Board of Directors' meeting be approved as submitted.

Item No. 4: Audit Committee Report

Mr. R. C. Key (M-Chesterfield), Treasurer asked Mrs. N. B. Downey, Director of Administration and Finance, to give the CVWMA Audit Committee Report.

Mrs. Downey reported that the CVWMA Audit Committee, Authority staff, and representatives from Brown, Edwards and Company, CVWMA's audit firm, met on Wednesday, September 5, 2012 to discuss the results of the audit and review administrative transfers for fiscal year 2012.

Continuing, Mrs. Downey reported that a draft copy of the 2012 Comprehensive Annual Financial Report (CAFR) was reviewed by the committee. She added that Mr. Norman Yoder, CPA of Brown, Edwards and Company discussed the results of the audit and that the CVWMA received an unqualified opinion; the highest and best audit rating.

2012 Comprehensive Annual Financial Report (CAFR)

Mrs. N. B. Downey, Director of Administration and Finance, directed the Board's attention to a copy of the report placed at each seat asserting that the format has not changed significantly from previous years. Mrs. Downey went on to report that the CAFR is presented in four sections; Introductory, Financial, Statistical, and Compliance. The Introductory Section contains a transmittal letter to the Board of Directors that provides information on economic conditions and major initiatives of the Authority. This section includes a copy of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the 2011 CAFR, which CVWMA received for the 15th consecutive year. The report also includes a listing of Authority Board members and administrative staff and the Authority's organizational chart.

Continuing, Mrs. Downey reported that the Financial Section contains the auditors' opinion and managements' discussion and analysis summarizing financial activity for the year. This section also provides the financial statements for the Authority's major funds which include the General Fund, Curbside Fund, Drop-off, Fund, Municipal Solid Waste (MSW) and Waste Transfer and Disposal Funds. Mrs. Downey noted that the major fund designation is based on revenues and assets in that fund. She included that although the drop-off fund does not meet the criteria of the Government Accounting Standards Board for a major fund, the Authority includes it because of the visibility in the region as one of CVWMA's initial recycling programs. Mrs. Downey noted that remaining funds are considered non-major and are included in the Combining Financial Statements after the Notes.

Mrs. Downey directed the Board's attention to a slide presentation which provided financial highlights for fiscal year 2012. Net assets were about \$628,000 as of June 30, 2012 which is 4.2 percent of the 2013 total operating budget. Mrs. Downey noted that a net loss of \$12,908 for the fiscal year was due to several factors, the biggest being the \$30,000 appropriated from last year for the Curbside Value Partnership Campaign. Excluding the \$30,000, the CVWMA ended the year in the black by \$17,000. CVWMA renegotiated the Drop-off recycling contract which resulted in a net revenue increase of over \$25,000. Seventy-five percent of this revenue was shared with the localities yielding nearly \$80,000 for our member localities. Mrs. Downey went on to report that the Authority continues to reduce expenses and place less reliance on investment income.

Mrs. Downey reported that the Statistical Section provides additional historical information, trends and detail to the Financial Section which gives the reader a little more insight into what CVWMA does. Mrs. Downey noted that the majority of the revenue was a "wash" against expense as total operating revenue increased 5.8 percent to about \$14,900,000 and corresponding operating expenses increased by 5.6 percent which is consistent with revenue. Mrs. Downey noted that if you take out promotion and education, the general operating expenses decreased by 4.0 percent in 2012. The annual report is due to the Virginia Auditor of Public Accounts (APA) by September 30, 2012. Mrs. Downey noted that the CVWMA plans to submit the report to the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting program. The CVWMA's Audit and Executive Committee have reviewed the CAFR and staff recommends approval of the report for transmittal to the APA.

Mr. M. D. Benka (M-Richmond) commented on the CVWMA receiving the Certificate of Achievement for Excellence in Financial Reporting for the 15th consecutive year and congratulated the staff.

Mr. R. C. Key (M-Chesterfield) commented that the auditors were pleased with how quickly CVWMA staff was able to pull information together in preparing for the audit.

A motion was made by Mr. M. Kukoski (M-Richmond), seconded by Mrs. M. R. Phillips (M-Chesterfield) and carried that the CAFR be approved and submitted to the Virginia Auditor of Public Accounts.

STAFF AGENDA

Item No. 5:2012 Program Statistics and Education/Outreach Activities

2012 Program Statistics

Mr. B. H. Harris, Director of Operations, directed the Board's attention to a slide presentation which provided highlights of the Authority's Curbside Recycling Program. Mr. Harris reported on changes in the program from fiscal year 2011 through 2012. The Set-out rate is down 2.2 percent from the previous year and pounds per set-out is up 1.1 percent; the cost per ton is up 1.2 percent.

Mr. Harris' presentation included a graph depicting curbside recycling tonnage collected in fiscal years 2002 through fiscal year 2012. This included tonnage collected in the Town of Ashland, Counties of Goochland, Hanover, Chesterfield, and Henrico, and the Cities of Colonial Heights and Richmond. Mr. Harris provided the Board a comparison of information on the set-out rate versus participation adding that program participation is estimated to be 53.6 percent. He added after a two year decline in volume, tonnage is up 1.8 percent to 34,497 tons for fiscal year 2012. Mr. Harris

noted that the program now has nearly 255,000 households. Since the sale of the 96-gallon curbside recycling carts began in August 2011, nearly 3,000 have been sold to date.

Mr. Harris concluded his report with an update of information on the remaining programs; Drop-off; CFC/HCFC Recovery Program; appliance/metal program; the safe garage program; propane tank collections; the waste tire, textile and the lead acid battery programs. Presentation information also included an update of information on eCycling events for fiscal year 2012; eWaste collection; market price trends for used oil, mixed paper, OCC and metal; and MSW convenience centers.

Mr. B. Whiteman (M-Henrico) asked if the Authority has ever done an analysis on the impact of CVWMA recycling programs on landfills. Mr. Harris responded that the Authority has not taken that step to determine the impact to landfills that material recycled has had.

Mr. J. A. Jackson (M-Richmond) commented that he recently obtained the new 96-gallon recycling cart which has cut down the frequency of his curbside set-out. He asked if the Authority has seen a change in the set-out rate in comparing homes with the 24-gallon bins and those with a 96-gallon cart. Mr. Harris responded that there are about 200,000 set-outs per month and that not enough 96-gallon carts have been sold to make a significant impact on the set-out rate. He added that the Authority by next year should be able to determine more accurately the difference between the set-out rate and participation for Colonial Heights residents since all of its residents now have a 96-gallon cart with chips.

Chairman Chidsey commented that it has been a good year for the Authority's programs.

Education and Outreach

Mrs. N. W. Drumheller, Public Information Coordinator continued with the presentation and reported that Authority public information staff has been busy this past year. She asserted that the CVWMA saw a significant increase in school presentations thanking the Virginia Trekkers for their promotion in Henrico Public Schools and Pam Cooper's contact in Chesterfield County Public Schools Communication office. Outreach efforts during the fiscal year reached an estimated 43,800. The staff focused on smaller groups in this fiscal year.

Continuing Mrs. Drumheller reminded the Board of the partnership campaign with the Curbside Value Partnership in the Fall 2011. In partnership with CVP, the CVWMA established goals of increasing participation and volume collected in the regional curbside recycling program. Although, our specific goals were not met, the campaign was still successful. The CVWMA implemented the campaign through a variety of different mediums (Val Pak, CBS6, buses, utility bills, events, etc.), and all could not have been accomplished without the support of the participating jurisdictions. She added that CVWMA increased general awareness among residents and saw a spike in extra container stickers and cart sales during and after the campaign period.

Mrs. Drumheller also reported that the Authority continues to provide educational materials and hosted its annual Regional Recycling Educational Workshop in February, providing each locality with a new "Amazing Journey" activity kit and Earth Day posters to take back. She included information on CVWMA's participation in America Recycles Day, the 2012 collection schedule, and the collaboration between CVWMA, CBS6, TFC and Richmond's Flying Squirrel Nutzy for promoting the curbside recycling program.

Mrs. Drumheller reported that there were nearly 112,000 visits to the website and CVWMA has over 3,500 Facebook fans. Mrs. Drumheller's presentation went on to highlight news stories during the year, email reminders, newsletters, call volume, publications, extra container stickers and the many other public education/outreach activities throughout the year. She also reported that CVWMA had a lead role in planning and conducting the Virginia Council for Litter Prevention and Recycling (VCLPR) statewide conference in October 2011. She thanked Chairman Chidsey, Mr. Bill Hamby, Jr. (M-Prince George) and Pam Cooper, Manager of Chesterfield County's Anti-Litter Program for their participation as session speakers.

Concluding, Mrs. Drumheller directed the Board's attention to a copy of the CVWMA annual program highlights placed at each seat featuring curbside recycling and other program statistics and public education/outreach activities for the fiscal year.

Item No. 6: Curbside Recycling Program

Mr. B. B. Harris, directed the Board's attention to a graph showing that curbside collection totaled 3,066 tons for the month of August; an increase of 6.5 percent from August 2011. Mr. Harris went on to report that the set-out rate was 36.8 percent versus 36.7 percent for August 2011. He added that missed collections were up with 273 misses for the month to date. He included that there were 146 96-gallon carts sold during the month of August bringing total sales to 302 fiscal year-to-date.

Concluding, Mr. Harris reported an update of information on the Authority's curbside program participation from Colonial Heights residents. He asserted that collections totaled 160.6 tons in August which is a record for Colonial Heights. Mr. Harris noted that as a result of converting to bi-weekly collection and the switch from bins to 96-gallon carts, the set-out rate for the City of Colonial Heights nearly doubled to over 60 percent. He asserted tonnage increased by nearly two-thirds.

Item No. 7: Municipal Solid Waste Program

Mr. R. D. Thompson, Operations Technician, reported that the month of August is the second month since Allied Waste discontinued its services to Colonial Heights residents. The company improved service provided to the Town of Ashland and the Cities of Hopewell and Petersburg. Mr. Thompson went on to report that Allied Waste finished the month of August with 178 misses and \$20 in penalties compared to 226 misses and \$140 in penalties for service provided in the prior month. He added that Allied Waste is submitting rejection notices to the Authority that are being forwarded to localities.

Concluding, Mr. Thompson reported that in the City of Colonial Heights, Container First Services had a total of 48 misses for the month and \$0 in penalties.

Item No. 8: Operations and Program Statistics

Mr. Harris reported on several upcoming eCycling events noting that Hanover County will hold its eCycling event on Saturday, September 29 and in addition will be participating in the National Prescription Drug Take-Back Day event. In October the Counties Chesterfield and Henrico and the City of Richmond will also hold eCycling events.

Item No. 9: Technical Advisory Committee (TAC) Report

The CVWMA Technical Advisory Committee (TAC) met in the CVWMA conference room on Thursday, September 6, 2012.

Meeting attendees included Mr. George Roarty, Director of Recovery and Mitigation Division for Virginia Department of Emergency Management. Mr. Roarty discussed the statewide mutual aid process for reimbursement to a locality that in response to a local declaration of emergency provide aid in the form of equipment or other support. He in addition distributed a handout with information and instructions for requesting mutual aid to assure FEMA reimbursement noting that additional forms can be obtained through VDEM website and asserted that requests should go through locality Emergency Managers to expedite the process.

Further discussions included an update of information on rerouting changes in the City of Richmond's curbside recycling and trash collection.

Concluding, Mr. Harris reported other items discussed during the meeting were previously discussed in the agenda. Mr. Harris asserted that the next TAC meeting is scheduled for Thursday, October 4, 2012.

Item No. 10:Public Information

Mrs. Drumheller reported that the Authority's 2012 August issue of its Waste Reduction e-newsletter was distributed at the beginning of the month. She went on to report that during the last week of August, several Press Releases were sent to the Media and posted on the CVWMA website and social media sites informing the public of the Labor Day Holiday impact to Curbside and Trash Collections

Proceeding, Mrs. Drumheller reported that Conquest Graphics was selected as the printer for the Authority's 2013 Curbside Recycling Postcard Schedule. She asserted that Mailing Services will once again provide mail house preparation and processing. We will use as art, the Curbside Value Partnership campaign art for a magnet on this piece. Mrs. Drumheller noted that Mrs. Hynes has secured TFC Recycling will be the 2013 corporate sponsor of the calendar.

Mrs. Drumheller reported that ads promoting curbside recycling and acceptable recyclable items began running in the Chesterfield Observer, Henrico Citizen and Colonial Voice publications in early September. She went on to report that art files have been approved and sent to the printer for the second utility insert with Chesterfield County. Mrs. Drumheller added that inserts promoting the 96-gallon cart will be included in the county's November/December utility billing cycle. She thanked Mr. R. C. Key (M-Chesterfield), Treasurer for his support on the project. Mrs. Drumheller added that CVWMA will host its annual regional online pledge contest in conjunction with America Recycles Day which will run from October 15 through November 15, 2012.

Concluding, Mrs. Drumheller invited Board members to sign up for one of two MRF tours scheduled for elected officials and locality staff. She asserted that the tours will be held on Thursday, November 15 at 9 am and 10:30 am. Mrs. Drumheller directed the Board's attention to a sign up sheet located at the front of the room and informed members that she or Mrs. Hynes could be contacted for additional information or if they knew of anyone interested in participating. She included that CVWMA will have a booth at the Keep Virginia Beautiful and Retail Merchant's ARD event on Friday, November 16th from 9 am to 2 pm. This event will provide local businesses with several proper resources to recycle electronics, office waste and document shredding.

Item No. 11: Financial Reports for August 2012

Mrs. N. Downey, Director of Administration and Finance, directed the Board's attention to pages 13-19 of the agenda package, which displayed the Financial Reports for August 2012. She informed the Board that the financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of August 31, 2012. The CVWMA has a combined net income of about \$439,000 year to date.

With no questions or comments from the floor a motion was made by Mr. J. H. Burrell (M-New Kent), seconded by Mr. M. Kukoski, (M-Richmond), and carried that the Financial Reports for August 2012 be approved as submitted.

Item No 12: Administrative

Mrs. Hynes reported that the CVWMA is conducting a survey of its member jurisdictions to determine satisfaction with Authority services and to determine interest in new initiatives and added value services for our members. Eleven of the thirteen jurisdictions have responded and staff will be sharing results with the Executive Committee and meeting with chief administrative officers to discuss further.

Mrs. Hynes also mentioned that staff will begin working on the 2014 Operating Budget soon. It will be presented to the Board in November and in accordance with the ByLaws will be considered by the Board before December 31.

Mrs. Hynes thanked the Board for their attentiveness through the presentations. The staff has condensed some of the program statistics and education/outreach highlights to a one-page 2012 Highlights. This information will also be shared with the leaders in our member localities.

Upcoming Meetings

Mrs. Hynes noted that the following meetings are scheduled for the upcoming month:

Technical Advisory Committee (TAC)	October 4, 2012	9:00 p.m.
Executive Committee (TAC)	Tuesday, October 9, 2012	2:00 a.m.
Board of Directors (Petersburg)	October 19, 2012	9:00 a.m.

Old/New Business

A motion was made by Mrs. M. R. Phillips (M-Chesterfield) and seconded by Mr. M. D. Benka (M-Richmond) and carried to move into closed session pursuant to Virginia Code Section 2.2-3712 to provide an update regarding certain legal matters impacting the Authority, as authorized under Virginia Code Section 2.2-3711 (A) (7) which permits for such closed sessions for consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. Further, the presence of Mrs. K. Hynes and Mr. B. Harris is required during the closed session as they are necessary to the discussion and will reasonably aid the Board in its consideration of the matters at issue.

At the conclusion of the closed session, a motion was made by Mr. J. H. Burrell (M-New Kent), seconded by Mr. M. D. Benka (M-Richmond), and carried unanimously to exit the closed session.

The doors to the meeting room were reopened.

Chairman Chidsey asked for a roll call vote, pursuant to Virginia Code Section 2.2-3712D to certify to the best of each Board member's knowledge that only the matters identified in the motion to move into closed session were in fact discussed during the closed session, such matters being properly exempted from the open meeting requirement pursuant to Virginia Code Section 2.2-3711 (A) (7) and 2.2-3712A. Chairman Chidsey asked any member who believes there was a departure from this understanding state their belief of such and the reasons supporting such belief.

The following certified that the only matters referenced above were discussed during the closed session:

Chairman S. Chidsey (M-Hanover), Mr. M. Kukoski (M-Richmond), Mr. M. D. Benka (M-Richmond), Mr. J. A. Jackson (M-Richmond), Mr. R. C. Key (M-Chesterfield), Mrs. M. R. Phillips (M-Chesterfield), Mr. J. A. Lane (M-Henrico), Mr. R. C. Whiteman (M-Henrico), Mr. W. I. Mawyer, Jr. (A-Henrico), and Mr. L. Sloppy (M-Ashland), Mr. J. H. Burrell (M-New Kent), and Mr. W. E. Henley (A-Colonial Heights), and Mr. J. Clary (A-Henrico).

Mr. W. Rigglesman (A-Petersburg) and Mr. E. Danburg (M-Powhatan) left the meeting prior to the executive Session.

Chairman Chidsey asked if there was any further old/new business to come before the CVWMA Board of Directors. With no further business to come before the Board, Chairman Chidsey opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:36 a.m. The motion was made by Mr. M. Kukoski (M-Richmond) Immediate Past Chair, seconded Mr. W. I. Mawyer, Jr. (A-Henrico) and carried that the September 21, 2012 Board of Directors meeting be adjourned.



CERTIFICATE

I, Stephen E. Chidsey, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the September 21, 2012 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., October 19, 2012. Given under my hand and seal of the CVWMA this 19th day of October 2012.

Stephen E. Chidsey, Chairman

TREASURER'S REPORT

Financial Reports for September 2012

The financial reports for September 2012 are hereby submitted for review and consideration. The reports reflect the results of operations in the General Operating Fund, Curbside, Drop Off, MSW and Other Special Project Funds. The CVWMA has a combined net income of about \$399,000 for administration, operations and public information for the remainder of the fiscal year. The Comprehensive Annual Financial Report (CAFR) for 2012 has been filed with the Virginia Auditor of Public Accounts (APA) and the report is available on our website.

Recommended Action: Approval of the September 2012 Financial Reports.

Attachment

**Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July 2012 – September 2012**

Summary - All Funds

	<u>Total Revenues</u>	<u>Total Expenses</u>	<u>Transfers In (Out)</u>	<u>Totals</u>
General Operating Fund	\$ 533,435	\$ 143,697	\$ -	\$ 389,738
Curbside Project Fund	1,581,942	1,569,328	-	12,614
Drop-Off Project Fund	182,412	178,676	-	3,736
Municipal Solid Waste Fund	972,742	977,072	-	(4,330)
CFC/HCFC	5,961	5,988	-	(27)
Special Waste Collections	61,750	61,244	-	506
Waste Tire Fund	9,752	9,798	-	(46)
Appliance and Scrap Metal Hauling	38,498	38,839	-	(341)
Other Projects	10,674	10,674	-	-
Yard Waste Projects	187,746	188,169	-	(423)
Waste Transfer & Disposal	505,197	507,248	-	(2,051)
	<u>505,197</u>	<u>507,248</u>	<u>-</u>	<u>(2,051)</u>
Totals	<u>\$ 4,090,109</u>	<u>\$ 3,690,733</u>	<u>\$ -</u>	<u>\$ 399,376</u>

<i>Capital Outlay:</i>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>	<u>Variance</u>
Computer equipment	\$ -	\$ -	\$ 10,000	\$ 10,000
Office equipment	-	-	-	\$ -
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2012 – September 2012**

General Operating Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 533,205	\$ 533,205	\$ -	0.0%
Miscellaneous/Other	-	-	500	(500)	-100.0%
Interest on Investments	50	230	7,580	(7,350)	-97.0%
Sponsorships and Grants	-	-	-	-	0.0%
Total Revenues	<u>50</u>	<u>533,435</u>	<u>541,285</u>	<u>(7,850)</u>	<u>-1.5%</u>
Expenses:					
Personnel services	29,152	89,973	361,150	271,177	75.1%
Fringe benefits	8,163	23,529	96,830	73,301	75.7%
Professional services	2,768	13,400	29,510	16,110	54.6%
Repairs and maintenance	187	500	2,700	2,200	81.5%
Advertising and promotions	200	516	1,250	734	58.7%
Materials and supplies	687	1,486	5,375	3,889	72.4%
Other services and charges	1,634	3,503	14,260	10,757	75.4%
Leases	3,021	9,063	38,115	29,052	76.2%
Depreciation	506	1,727	6,125	4,398	71.8%
Total Expenses	<u>46,318</u>	<u>143,697</u>	<u>555,315</u>	<u>411,618</u>	<u>74.1%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>14,030</u>	<u>-</u>	
Totals	<u>\$ (46,268)</u>	<u>\$ 389,738</u>	<u>\$ -</u>	<u>\$ 403,768</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 3,500	\$ 3,500	
Office equipment	-	-	-	-	
Vehicular equipment	-	-	-	-	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2012 – September 2012

Curbside Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 478,087	\$ 1,452,950	\$ 5,760,000	\$ (4,307,050)	-74.8%
Public Relations Assessment	16,160	48,960	189,000	(140,040)	-74.1%
Customer Service Assessment	16,529	50,503	198,000	(147,497)	-74.5%
96-gal Cart Revenue	8,397	28,970	93,600	(64,630)	0.0%
Contract Admin Costs	-	-	500	(500)	-100.0%
Sponsorships and Grants	-	-	10,000	(10,000)	-100.0%
Interest on Investments	125	559	8,460	(7,901)	-93.4%
	<u>519,298</u>	<u>1,581,942</u>	<u>6,259,560</u>	<u>(4,677,618)</u>	<u>-74.7%</u>
Total Revenues					
Expenses:					
Personnel services	14,144	43,718	176,005	132,287	75.2%
Fringe benefits	4,271	12,913	52,025	39,112	75.2%
Professional services	2,637	9,966	24,685	14,719	59.6%
Repairs and maintenance	701	1,416	2,160	744	34.4%
Advertising and promotions	974	10,075	62,000	51,925	83.8%
Materials and supplies	386	1,117	3,575	2,458	68.8%
Other services and charges	2,427	4,102	63,175	59,073	93.5%
Leases	2,213	6,639	26,825	20,186	75.3%
Depreciation	305	951	5,375	4,424	82.3%
Contractual services	478,087	1,452,950	5,760,000	4,307,050	74.8%
96-gal Cart Expense	7,142	25,481	89,210	63,729	0.0%
	<u>513,287</u>	<u>1,569,328</u>	<u>6,265,035</u>	<u>4,695,707</u>	<u>75.0%</u>
Total Expenses					
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>5,475</u>	<u>-</u>	
	<u>\$ 6,011</u>	<u>\$ 12,614</u>	<u>\$ -</u>	<u>\$ 18,089</u>	
Totals					
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 6,000	\$ 6,000	
Office equipment	-	-	-	-	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2012 – September 2012**

Drop Off Project Fund

	<u>Month to Date Actual</u>	<u>Year to Date Actual</u>	<u>Total Budget</u>	<u>Variance</u>	<u>% Budget Remaining</u>
Revenues:					
Project Service Fees	\$ 50,030	\$ 147,660	\$ 650,000	\$ (502,340)	-77.3%
Materials Sales Rebate	17,170	34,727	135,000	(100,273)	-74.3%
Interest on Investments	<u>5</u>	<u>25</u>	<u>600</u>	<u>(575)</u>	<u>-95.8%</u>
Total Revenues	<u>67,205</u>	<u>182,412</u>	<u>785,600</u>	<u>(603,188)</u>	<u>-76.8%</u>
Expenses:					
Personnel services	498	1,552	6,115	4,563	74.6%
Fringe benefits	115	349	1,535	1,186	77.3%
Professional services	114	509	1,190	681	57.2%
Repairs and maintenance	9	23	115	92	80.0%
Advertising and promotions	-	858	250	(608)	-243.2%
Materials and supplies	43	63	80	17	21.3%
Other services and charges	91	229	525	296	56.4%
Leases	107	320	980	660	67.3%
Contractual services	50,030	147,660	650,000	502,340	77.3%
Materials sales rebate	<u>13,746</u>	<u>27,113</u>	<u>101,250</u>	<u>74,137</u>	<u>73.2%</u>
Total Expenses	<u>64,753</u>	<u>178,676</u>	<u>762,040</u>	<u>583,364</u>	<u>76.6%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>(23,560)</u>	<u>-</u>	
Totals	<u>\$ 2,452</u>	<u>\$ 3,736</u>	<u>\$ -</u>	<u>\$ (19,824)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2012 – September 2012

Municipal Solid Waste Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 301,891	\$ 965,076	\$ 3,900,000	\$ (2,934,924)	-75.3%
Customer Service Assessment	2,403	7,217	29,500	(22,283)	-75.5%
Contract Admin Costs	20	160	2,000	(1,840)	-92.0%
Interest on Investments	81	289	6,615	(6,326)	-95.6%
Total Revenues	<u>304,395</u>	<u>972,742</u>	<u>3,938,115</u>	<u>(2,965,373)</u>	<u>-75.3%</u>
Expenses:					
Personnel services	1,393	4,864	17,035	12,171	71.4%
Fringe benefits	462	1,438	5,075	3,637	71.7%
Professional services	732	3,224	6,565	3,341	50.9%
Repairs and maintenance	55	146	730	584	80.0%
Advertising and promotions	-	-	500	500	99.0%
Materials and supplies	8	195	885	690	78.0%
Other services and charges	457	1,016	3,255	2,239	68.8%
Leases	250	750	2,450	1,700	69.4%
Depreciation	121	363	1,620	1,257	77.6%
Contractual Services	301,891	965,076	3,900,000	2,934,924	75.3%
Total Expenses	<u>305,369</u>	<u>977,072</u>	<u>3,938,115</u>	<u>2,961,043</u>	<u>75.2%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (974)</u>	<u>\$ (4,330)</u>	<u>\$ -</u>	<u>\$ (4,330)</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 500	\$ 500	
Office equipment	\$ -	\$ -	\$ -	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 500</u>	<u>\$ 500</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2012 – September 2012

Other Special Projects

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 243,326	\$ 747,175	\$ 2,855,000	\$ (2,107,825)	-73.8%
Materials Sales Rebate	19,414	72,248	425,000	(352,752)	-83.0%
Interest on Investments	<u>29</u>	<u>155</u>	<u>4,005</u>	<u>(3,850)</u>	<u>-96.1%</u>
Total Revenues	<u>262,769</u>	<u>819,578</u>	<u>3,284,005</u>	<u>(2,464,427)</u>	<u>-75.0%</u>
Expenses:					
Personnel services	38	133	490	357	72.9%
Fringe benefits	3	10	40	30	75.0%
Professional services	598	2,693	5,680	2,987	52.6%
Repairs and maintenance	46	124	620	496	80.0%
Materials and supplies	7	117	435	318	73.1%
Other services and charges	64	192	795	603	75.8%
Contractual services	242,933	746,782	3,180,000	2,433,218	76.5%
Materials sales rebate	<u>19,415</u>	<u>71,909</u>	<u>100,000</u>	<u>28,091</u>	<u>28.1%</u>
Total Expenses	<u>263,104</u>	<u>821,960</u>	<u>3,288,060</u>	<u>2,466,100</u>	<u>75.0%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>4,055</u>	<u>-</u>	
Totals	<u>\$ (335)</u>	<u>\$ (2,382)</u>	<u>\$ -</u>	<u>\$ 1,673</u>	